

**In Attendance:**

Bill Millios, Chair

Bruce White, Coordinator

Felicia Augevich, Vice Chair

Neal Janvrin, Committee Member, Selectmen Rep

Kathy Clement, Recording Secretary

The Chairman opened meeting at 6:00 pm. All rose for pledge of Allegiance.

**Chairman's report:**

Bill reported that they bought a new Lenovo computer for the control room. He will be meeting with Bruce and Kevin this week to set it up and enter all the software and the computer that is being replaced will be used as a stand-alone computer for other activities in the FCTV control room.

**Coordinator's report:**

Bruce reported that the subscriber check for \$8676.41 came in and there is a working balance of \$16,459.20 in the Fremont Cable Revolving Fund.

**For Discussion:**

1. Bruce spoke about changing the stipend for the camera operators, currently it is \$35 for up to 2 hours. He recommended making the new amount to be \$35 up to 1 ½ hours and add \$5 for each additional ½ hour. He is hoping that this will help in getting more camera operators soon. With the current number of meetings this would add about \$50 a month to payroll. After some discussion Neal made a motion to adopt the increases for the camera operators starting January 1, 2019. Bruce seconded the motion and the vote was unanimous 4-0.

2. Bruce would like to change the stipend that is paid for set up to offsite camera operators to a minimum \$40 for 2 hours and an additional \$10 – 20 for the extra set up of chairs, tables, cameras etc. that is required.

3. Bruce and Bill have been working together to have them both completely trained in both positions. Bill is working to have a complete breakdown of the position responsibilities and time involved to complete the job. Fremont is currently figuring on about 10 hours a week and Raymond figures it at about 20 hours. This should be done by the end of the year at which time Bruce and Bill will switch positions.

4. Bruce also discussed increasing the stipends for both positions by \$50 a week, the current coordinator's stipend is \$150 a week, this would add an additional \$250 per month to the budget. After some discussion about the budget Neal made a motion to approve the increase with the stipulation that this is revisited in 6 months to check the hours and pay. Felicia seconded the motion and the vote unanimous was 4-0.

**Additional Business:**

Bruce said he would be getting prices for wireless microphones for the meetings. He will place this on the agenda for January. He also said using wireless microphones would eliminate the need for more cables and make it easier for setup.

There was discussion about moving the days of the FCTV meetings because of conflicts with the Conservation Commission on the first and sometimes the second Monday of the month. The committee decided on the third Monday. Bruce made a motion to change the Fremont Cable Committee meetings to the 3<sup>rd</sup> Monday of the month at 6:00 pm. Felicia seconded the motion and the vote was unanimous 4-0.

Bruce mentioned canceling the December meeting because there was not a lot before the board at this time. Neal made a motion to cancel the December FCTV meeting and Felicia seconded the motion. The vote was unanimous 4-0.

At 6:23 pm Neal moved to enter non-public session pursuant to NH RSA 91-A II (c) to discuss a personnel matter. This was seconded by ..... and the vote was unanimous 4-0.

At 6:30 pm a motion was made by Neal and seconded by Bruce to return to public session. The vote was unanimous 4-0.

No decisions were made in non-public session.

With no further business to come before this meeting, motion was made by Felicia and seconded by Neal to adjourn the meeting at 6:31 pm. The vote was approved 4-0.

Respectfully submitted,

Kathy Clement  
Recording Secretary