



Town of Fremont NH

Directions for Submitting a Driveway Paving Application

1. Complete the form on the next page.
2. Contact the Road Agent at 603 300 7430 to schedule an inspection.
3. The Road Agent needs to sign your preliminary form, and complete an inspection. He needs to inspect the driveway, grades, drainage, PRIOR to paving to be sure it is ready for pavement.
4. Submit the form and the proper fee of \$65.00 to the Select Board's Office or the Building Inspector. Both offices are located at the Town Hall, 295 Main Street in Fremont. Forms/checks can also be submitted by mail to: PO Box 120, Fremont NH 03044-0120.
5. Once the Road Agent has indicated it is OK to proceed, you can make arrangements with your paver.
6. Once your paver has scheduled the work, contact the Road Agent in advance, to advise him of the time and date of the paving.
7. Contact the Road Agent to do a final inspection once the work is complete, and sign and date the final approval.
8. Once all final information has been submitted to the Select Board's Office, and work is completed satisfactorily, a copy of the completed form will be returned to the homeowner.
9. Consult the Town of Fremont Driveway Regulations for further specifications or information.
10. Contact the Road Agent if you have other questions, or to schedule any inspections.

~Application form next two pages ~

Applicant_____ Phone_____

Location_____ Date_____

Land Owner (if other than applicant)_____

Map_____ Lot_____ Pursuant to NH RSA 236:13 and regulations adopted hereunder, I apply for permission to alter a driveway entrance as described in this permit. I agree to follow the conditions of this application as printed herewith.

Signature of Land Owner _____

CONDITIONS of APPROVAL

1. Landowner shall furnish and install drainage structures that are necessary in maintaining existing highway drainage and adequately handle increased runoff from development and so that no drainage runs onto the Town roadway.
2. Landowner and all contractors shall leave the Town of Fremont highway right-of-way free from all debris such as stones, earth and brush resulting from the construction of such driveway.
3. Owner agrees to maintain the driveway culvert in good and operating condition, regardless of culvert location.
4. When culverts are required they shall be constructed of coated heavy grade steel or reinforced concrete; and shall be a minimum of twelve inches (12") in diameter and twenty feet (20') long.
5. The Driveway shall slope away from the edge of the paved roadway at a slope of at least 2% for a distance of twenty-five feet (25'), and be paved to the depth of three inches (3") from existing road pavement edge to the applicants property line.
6. All driveways shall be reviewed by the Road Agent before they are paved in order to insure proper drainage and compliance with Regulations.
7. Driveway minimum width 10' and maximum width 14'. Flare at the roadway minimum width 16' and maximum 20'.

Road Agent Approval/Authorization to Pave:_____

Date: _____ List additional requirements: _____

After the Road Agent has done a preliminary inspection of the surface to be paved, have your contractor pave the driveway as per specifications.

Driveway Details:	1	1	
	1	1	
	1	1	Width
	1	1	Minimum 10'
	1	1	Maximum 14'
	1	1	
	1	1	
	1	1	
	1	1	
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	1	1	
Edge of Paved Road	1	1	3' Radius
	Driveway Flare Width		
	Minimum 16'		
	Maximum 20'		

Road Agent Approval / Final Inspection: _____

Date Completed: _____

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FOR OFFICE USE ONLY:

Fee paid \$65.00 Date paid: _____ Check # _____

Received by: _____

Final approval completed and copy of signed permit mailed to homeowner

Date: _____

Completed by: _____