



FREMONT SUBDIVISION PLAN CHECKLIST

An application shall include this checklist and the following to be considered complete:

CHECK LIST FOR PREPARING SUBDIVISION APPLICATION

Processing of this application will be significantly delayed if it is not complete

- _____ **Cover letter of intent**
- _____ **Six copies of your plan**
- _____ **A typed current abutters list** (checked at the Town Office)
- _____ **The proper check amount**
 - \$350.00 per lot** for the fee
 - 115.00** for the advertising
 - 12.49** per abutter (which includes the actual owner, anyone whose stamp or seal appears on the plan, anyone whose property physically abuts or is directly across a street or river from the subject property)
- _____ **Your list of requested waivers**
- _____ **I do hereby certify that this application for a Subdivision meets all Fremont Zoning Regulation requirements.**
- _____ **I do hereby agree that I am responsible for all costs for engineering assistance and /or all consulting costs regarding this Site Plan Review as per Section 5-D of the Subdivision Regulations.**
- _____ **A copy of this application has been sent to the project Engineer for the Town of Fremont and to the Rockingham Planning Commission for review.**

signature:

The application, including this checklist sheet signed by the actual owner, must be sent via **certified mail** to:

FREMONT PLANNING BOARD
P.O. Box 120
Fremont, New Hampshire 03044

This checklist is intended to be only a guide. Refer to Subdivision Regulations for complete requirements.



APPLICATION FOR SUBDIVISION

Name of Applicant(s): _____

Address: _____

Owner(s) of Property concerned: _____

(If same as above, write "same")

Mailing Address: _____

(If same as above, write "same")

Contact information:

Location of Property: _____

(Map #, Lot # and Street Address)

ZONING INFORMATION

Zoning District of Property: _____

Conditional Use Permit Required: Yes _____ No _____

Is the property in the Aquifer Protection District? Yes _____ No _____

Is the property in the Flood Zone? Yes _____ No _____

A subdivision plan shall contain the following information, where applicable, to be considered complete:

_____ Current owners name(s) and address (es) and contact number(s)

_____ Abutters names and addresses (a separate abutters list containing current names and addresses of abutters must also be provided)

_____ Subdivision name and/or identifying title and plan number

_____ Tax map and parcel number

_____ Parcel Information Note = Zoning District, whether the parcel is (or is not) in the Aquifer Protection District or the Flood Zone

_____ Surveyor name, address and stamp

_____ Engineer name, address and stamp

_____ Surveyed property lines

- _____ Locus map
- _____ Signature block
- _____ North arrow indicting magnetic or true north
- _____ Scale (1" = 100' maximum)
- _____ Date
- _____ Location of all property lines including entire undivided lot
- _____ Area, in acres and square feet, of each lot and total parcel, total area left in natural state, wetlands, recreation area and area used
- _____ Topographical Map (2 ft. intervals & spot elevations at less than 5%)
- _____ Location of proposed and existing drainage systems, structures and easements
- _____ Location of all existing structures including wells and septic systems within 200' of the site
- _____ Location of all proposed and existing wells including 100' well radius
- _____ Location of all septic systems, leaching fields including the 4,000 sq.ft. reserve area
- _____ All natural features of the land
- _____ All man-made features of the land
- _____ Location of natural and historic features
- _____ Location of water-courses, standing water or fire ponds
- _____ Location of existing and proposed fire hydrants
- _____ Location of floodplains and wetlands, including buffer (identified by soil or wetland scientist)
- _____ Size and location of all existing public and private utilities
- _____ Road profiles and appropriate details including location and type of streetlighting and cone of illumination
- _____ Location of existing driveways and parking
- _____ HISS of entire site or portion determined by the Board
- _____ USGS bench marks
- _____ Storm water drainage control plan (50 year storm)
- _____ Test pits and logs

- _____ Tree line
- _____ Monuments and/or iron pins
- _____ Location and description of all easements
- _____ Each existing building or manmade structure
- _____ Summary of Fremont Zoning Ordinance requirements
- _____ Any burial site as separate from the remainder of the subdivision
- _____ All waiver requests in writing

Other items required as applicable;

- _____ Variances and/or Special Exceptions (dates given) and submit copies
- _____ N.H. Water Supply & Pollution Control Commission subdivision approval
- _____ N.H. Wetlands Board "Dredge & Fill" permit
- _____ N.H. Department of Transportation driveway access permit
- _____ Traffic impact analysis
- _____ Erosion and Sediment Control Plan
- _____ Stormwater runoff calculations
- _____ Site Specific
- _____ Other State or Federal permits as required

Notes:

APPLICANT: _____ Date: _____