

1 ARTICLE 2: APPLICATION PROCEDURES

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4 SECTION 1. FORMAL APPLICATION

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6 Applications for subdivision approval shall be filed with the Planning Board and shall fulfill all the
7 requirements of Article III of these regulations. An application shall be on forms available from the
8 Planning Board office. All subdivision plans may be reviewed by the Chairman and/or his/her designee
9 who shall determine their compliance with these regulations and any other applicable regulations
10 including, but not limited to, the Town's Zoning Ordinance, Subdivision Regulations. Subsequent to this
11 review the Chairman or designee may recommend either acceptance or request further information from
12 the applicant.

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14 A completed application shall be submitted to, and accepted by the Board only at a public hearing for
15 which notice has given to the applicant, abutters, and the general public in accordance with RSA 676:4, I
16 (d) and Article III of these Regulations. Only completed applications will be placed on the Board's
17 agenda for formal review. Submission and formal review can occur at the same public hearing.

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19 A completed application sufficient to invoke jurisdiction of the Board shall be filed with the Board's
20 designee or the Town Office at least fifteen (15) days prior to the public meeting of the Board at which it
21 is to be submitted.

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23 A duplicate of the application and plans shall be sent to the Rockingham Planning Commission and the
24 Town Engineer for review of completeness of application at the time it is sent to the Planning Board. In
25 addition, the Rockingham Planning Commission shall refer, as appropriate, an additional copy of
26 application and plans to the Planning Board's Town Engineer for review and comment. A Town Engineer
27 must be selected by the applicant as follows:

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29 • The applicant may elect to use one of the Planning Board's designated reviewing Town Engineers.
30 Town Engineers will be designated on a purely rotational basis in alphabetical order.
31 • The applicant may select a Town Engineer from a list pre-approved by the Planning Board.
32 • In all instances the Town Engineer will be retained to review applications and plans on behalf of the
33 Fremont Planning Board. All communication and invoicing with the Town Engineer will be
34 conducted through Town Staff.
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36 All applications must conform to the Fremont Zoning Regulations before jurisdiction can be taken by the
37 Planning Board.

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39 An amendment to any existing approved subdivision plan shall be subject to all original conditions and
40 approvals unless otherwise specified.
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