

Board Members Present: Chair Paul Powers, Vice Chair Andy Kohlhofer, Ex Officio Roger Barham, Member Jack Karcz, and Alternate Member/Administrative Assistant Leanne Miner present in the basement meeting room and by video conference using Microsoft Teams.

Also Present: Jennifer Rowden, Rockingham Planning Commission (RPC; via Microsoft Teams).

Mr. Powers opened the meeting at 7:00 PM and announced that in accordance with Emergency Order #12 Pursuant to State Executive Orders, the Planning Board is permitted to utilize emergency meeting provisions of RSA 91-A to conduct this meeting through electronic means while preserving, to the extent feasible, the public's right to observe and listen contemporaneously.

I. ROLL CALL

Mr. Powers conducted a roll call of meeting attendees. The following Planning Board Members responded as being present:

1. Roger Barham (Ex Officio)
2. Paul Powers (Chair)
3. Andy Kohlhofer (Vice Chair)
4. Jack Karcz (Member)

Ms. Miner noted that the meeting is being televised on FCTV Channel 22 and will be posted after the meeting on Vimeo. The following E-meeting procedures will be followed in accordance with the Governor's Emergency Order:

1. If anyone has problems with accessing the meeting they can call the Town Hall at 603 895-3200, extension 306 or email landuse@fremont.nh.gov for assistance during the meeting.
2. If for some reason the public is unable to access the meeting, the meeting will be adjourned.

II. MINUTES

No minutes were presented for approval.

III. NEW BUSINESS

No new business.

IV. CONTINUED BUSINESS

Master Plan Updates – Ms. Miner had no updates, but reminded the Board and the public that the Master Plan is available online for review. Information is also scrolling on FCTV.

Excavation Permits – Ms. Miner distributed the Town Engineer reports from site inspections for excavation permits received today. Ms. Miner noted that all reports were pretty plain. Ms. Miner noted that she would follow up with Mr. Galloway regarding additional excavation area and ledge rock excavation. The Board discussed how to proceed and establishing some dates for permit approvals and expirations. Ms. Miner will send the reports as submitted by the Town Engineer with a request for comments on or before the September 2, 2020 Planning Board meeting. The Board will plan on reviewing the permits for approval at the September 2 meeting and Ms. Miner will plan to update the Board at the August 19 meeting. The Board concurred with this proposed timeline.

V. ADMINISTRATION

Circuit Rider Business – Ms. Rowden provided an overview of the State’s request for Transportation Projects. The RPC is soliciting input from Town’s in Rockingham County for transportation long range planning. Fremont currently has a bridge listed. Mr. Kohlhofer mentioned that the School had looked into sidewalks in the past, but that type of project would not fall under this solicitation. Ms. Rowden offered to look at the Rogers Road-Rte 101-Shirkin Road-Beede Hill truck traffic issues to see if future planning in this area may fall under the State funded projects.

Administration/Budget – 2021 Budget. The Board reviewed the 2020 budget, spend, and discussed items in the 2021 budget. The total draft budget request is \$55,192. Ms. Miner will incorporate the Board’s comments into a draft spreadsheet for Board of Selectmen (BOS) review and approval. The Board discussed the feasibility of using a reserve fund. The cost over a 5- year period would be approximately \$55,000 or about \$10,000 - \$11,000 per year. There was discussion about spending remaining 2020 budget for additional Master Plan work. Mr. Barham agreed to review text in advance of the BOS meeting this week. The Board discussed catching up on the Master Plan and then requesting annual funding to maintain. The Rockingham Planning Commission (RPC) provides technical support for Capital Improvement Planning and would incorporate those costs into the annual Circuit Rider Planning budget. Mr. Barham will discuss the CIP with the Board of Selectmen and recommend departments start working on this and conduct engineering surveys as needed. Ms. Rowden estimates that support for starting a CIP averages \$5000 per year. For 2020 and 2021 the Board discussed building awareness of the CIP starting with a presentation in April. The Town continues to get waivers for Federal MS4 Permitting. Town urbanization will eventually push the Town to prepare a permit. The Board agreed to submit the 2021 in the amount of \$51,192 with some final text review by Mr. Barham.

Incoming Correspondence – No incoming correspondence

Project Updates

- Map 001/Lot 012 Cell Tower – No updates
- Map 002/Lot 020 South Road – Construction is ongoing. Foundations are going in now.
- Map 002/Lot 151-2 ROI – Work is close to being done. Mr. Barham commented that the site looks complete and that ROI should coordinate a final review with KNA.

Other

Ms. Rowden let the Board know that FEMA Flood Plain map updates are coming out soon. The public review period starts at the end of August. Fremont’s regulations are up to date. There are very minor changes in the mapping in Fremont. The Town’s Flood Plain mapping will need to be updated.

VI. ADJOURNMENT

Mr. Karcz made a motion to adjourn the meeting at 7:48 PM. Mr. Kohlhofer seconded the motion. The motion passed 4-0-0 with a roll call vote as follows. Roger Barham – Aye; Paul Powers – Aye; Andy Kohlhofer – Aye; Jack Karcz – Aye

Respectfully Submitted,



Leanne Miner, Land Use Administrative Assistant