

**Board Members Present:** Chair Paul Powers, Vice Chair Andy Kohlhofer, Ex Officio Roger Barham, and Member Jack Karcz and Alternate Member/Administrative Assistant Leanne Miner present in the basement meeting room and by video conference using Microsoft Teams.

**Also Present:** Jennifer Rowden, Rockingham Planning Commission (RPC; via Microsoft Teams).

## **I. WELCOME**

Mr. Powers opened the meeting at 7:05 PM and announced that in accordance with Emergency Order #12 Pursuant to State Executive Orders, the Planning Board is permitted to utilize emergency meeting provisions of RSA 91-A to conduct this meeting through electronic means while preserving, to the extent feasible, the public's right to observe and listen contemporaneously.

Ms. Miner noted that the meeting is being recorded and will be posted after the meeting on Vimeo. The following E-meeting procedures will be followed in accordance with the Governor's Emergency Order:

1. If anyone has problems with accessing the meeting they can call the Town Hall at 603 895-3200, extension 306 or email [landuse@fremont.nh.gov](mailto:landuse@fremont.nh.gov) for assistance during the meeting.
2. If for some reason the public is unable to access the meeting, the meeting will be adjourned.

## **II. MINUTES**

Minutes for November 18, 2020 were distributed to the Board. Mr. Kohlhofer made some corrections on Page 2 regarding comments on the recouping of school impact fee funds.

**Mr. Karcz motioned to accept the meeting minutes for November 4, 2020 as amended. Mr. Barham seconded the motion. The motion passed 4-0-0.**

## **III. NEW BUSINESS - None**

## **IV. CONTINUED BUSINESS - None**

## **V. ADMINISTRATION**

Administration/Budget – No updates

Circuit Rider Business –

- Contracting - Ms. Rowden reviewed the contract for updates to the Land Use chapter for the Master Plan and the storm water regulations that the Board previously discussed. The contract is for \$6,500 for both items and would begin when signed and continue until June 30, 2021. The Land Use chapter will be based on the recent vision survey and current land use data. Action items will also be included in the implementation plan. Ms. Rowden reviewed what the scope of work consisted of including subcommittee meetings, document preparation and public hearing support. The selection of a subcommittee was tabled until all members are present. Ms. Rowden will be ready to start meeting with the Board in early January.
- RPC Meeting - Ms. Rowden mention that her office would be holding a meeting on community resiliency related to Covid and how planning has had to adapt, she encouraged members to attend.
- The Office Strategic Initiatives (OSI) is hosting a webinar December 9, 2020. The webinar includes a presentation on the outcome of a yearly land use survey. The survey is completed annually for all municipalities. Results are compiled and can be viewing using tools online that

show how town regulations compare. Ms. Rowden highly recommends this webinar and/or a visit to the OSI website to check out the tool.

- Ms. Miner mentioned the recent RPC Newsletter stated some road planning and wanted to know if this will affect Rt. 101 in the near future, Ms. Rowden stated that it would not affect Fremont. There was some discussion regarding funding for long-term planning for the roads considering there are issues with some roads in town like Shirkin Rd. not being built for heavy trucking. Ms. Rowden mentioned that there is funding available around September every year and encouraged the Town to apply for planning funds.

It was mentioned that the Board of Selectmen have adopted a Weight Limit Ordinance for these roads. Mr. Barham spoke about the issues with Shirkin and Rogers roads. These roads were evaluated by Stantec and found to be insufficient for commercial trucking. The Town of Epping has a commercial district on Shirkin Road and also has weight limits and no through trucking on their roads. The impact on these limits is such that trucks then have to drive through Fremont residential district and the roads where not built for this type of traffic.

#### Incoming Correspondence

#### Project Updates

- Map 005/Lot 035 – Galloway Site Plan Amendment – Dredge and Fill Permit review will be taken up by the Conservation Commission on November 19, 2020. The Planning Board deferred review of this permit to the Commission. Ms. Miner mentioned that they met with Gove Environmental and he provided an overview for the stormwater controls that are around the edges of the site that are being installed in the prime wetland buffer. The DES has agreed to accept the storm water ponds themselves as mitigation so there will be not funding to ARM. Newer modifications included turtle nesting areas which were added to the storm water pond areas.
- Map 001/Lot 012 Cell Tower –Project close out pending receipt of an As Built site plan.
- Map 002/Lot 020 South Road – Age Restricted Development would be going before ZBA for a variance for decks.
- Map 003/Lot 002 Governor’s Forest – Emergency access road is in, Ms. Miner went to see the road and it looked good. The surface is crushed stone and there will be signs and chains placed.
- Mr. Powers inquired about the Town of Kingston’s meeting and Ms. Rowden gave a review of Kingston’s meeting, RPC’s Regional Impact Committee has some concerns about the traffic but they do not know what the impact will be to the flow of traffic as they do not know who is involved with this project as there is a nondisclosure. It is the property behind SLS on Route 125. There will be approx. 500 employees and it is a warehouse proposal, but all traffic will be on Route 125. Kingston has not made a decision.

#### **VI. ADJOURNMENT Mr. Karcz made a motion to adjourn the meeting at 7:37 PM. Mr. Barham seconded the motion. The motion passed 4-0-0**

Respectfully submitted,

  
Kathy Clement