

Board Members Present: Chairman Paul Powers, Vice Chairman Andy Kohlhofer, Ex Officio Roger Barham, and Members Jack Karcz, and Alternate Member/Administrative Assistant Leanne Miner present in the basement meeting room.

Also Present: Jennifer Rowden, Rockingham Planning Commission (RPC; via Microsoft Teams).

I. WELCOME

Mr. Powers opened the meeting at 7:04 PM.

Mr. Powers appointed Leanne Miner as a voting member for tonight's meeting in place of Tim Lavelle.

II. MINUTES

Meeting minutes were distributed for February 3, 2021.

Mr. Karcz made a motion to approve meeting minutes for February 3, 2021 as written. Mr. Kohlhofer seconded the motion. The motion passed 5-0.

III. NEW BUSINESS - No new business.

IV. CONTINUED BUSINESS

Ms. Miner noted that she submitted the proposed zoning ordinance administrative changes to Sections 903 and 1203.8 for feedback on process.

V. ADMINISTRATION

Administration/Budget – None

- Land Use Masterplan Chapter Subcommittee – Ms. Rowden presented a draft of the Land Use Chapter including Goals and Action Items for review and discussion. There was a lengthy discussion on the Town Vision Survey, innovative land use regulations (e.g., open space), previous build out analysis, the cost of development versus open space, and potential areas for commercial growth. The Board reviewed Goals and Action Items and discussed potential scope of work to revisit cost of community services for ongoing development. Ms. Rowden will revise the draft Land Use Chapter and distribute an updated draft at which point another Subcommittee meeting will be scheduled. Ms. Rowden will also look into who to contact at UNH Cooperative Extension regarding Cost of Community Services evaluation.
- Circuit Rider Business – Ms. Rowden will look into grant funding for a Master Plan Natural Resource Inventory (NRI) Chapter to compliment the NRI Appendix (text and maps) prepared by the Conservation Commission.
- Stormwater Regulations Subcommittee – No updates.
- Capital Improvement Plan (CIP) Presentation – No updates.

Incoming Correspondence and Project Updates –

- Kingston Regional Impact Meeting – This application has been approved by the Kingston Planning Board
- 001-082 Scribner Road – This project is still with the ZBA for Special Exception. No other updates on state permits.
- 001-012 Cell Tower Site – No updates

- 003-002 Governors Forest – Plans and cost estimates are being prepared in anticipation of phase 3 (Sharon Way) starting this spring.

VI. ADJOURNMENT

Mr. Kohlhofer made a motion to adjourn the meeting at 9:00 PM. Mr. Karcz seconded the motion. The motion passed 5-0.

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Dy", written in dark ink.

Leanne Miner