

Board Members Present: Chairman Paul Powers, Vice Chairman Andy Kohlhofer, Ex Officio Roger Barham, and Members Tim Lavelle, Jack Karcz (remote), and Alternate Member/Administrative Assistant Leanne Miner present in the basement meeting room.
Also Present: Brett Hunter

I. WELCOME

Mr. Powers opened the meeting at 7:00 PM.

II. MINUTES

Meeting minutes were distributed for March 3, 2021. **Mr. Lavelle made a motion to approve meeting minutes for March 3, 2021 as amended. Mr. Kohlhofer seconded the motion. The motion passed 4-0.**

III. NEW BUSINESS

1. Natural Resources Inventory (NRI) – Comments were requested from the Conservation Committee by April 5. Reminder that the NRI is a document authored by the Conservation Commission and the NRI Chapter of the Master Plan will be a joint effort to include goals and actions. The Board discussed a comment received from Mr. Kohlhofer regarding actions of the Town required due to “man induced global warming”, Mr. Kohlhofer and other members felt that it is a politically charged statement and implies the Town needs to do something. Ms. Miner pointed out that the text references technical state documents and is meant to be factual. The Planning Board will need to adopt the NRI which is a Conservation Commission document used to make recommendation to all Town boards. Ms. Miner will discuss this with the Conservation Commission and the topic will be on the agenda for the this will be discussed at the next meeting.

IV. COTINUED BUSINESS

1. Zoning Ordinance Administrative Corrections Sections 903 and 1203.8. The Board will table this to review until the next meeting. Ms. Miner will circulate the text and spreadsheet with the proposed changes incorporated. At the next meeting the Board may vote to make the administrative change and consider any changes to the text of Section 903 for the 2022 Warrant Article later in the year.

V. ADMINISTRATION, OTHER

Prep Grant – Rockingham Planning Commission is preparing a grant proposal for an NRI Chapter in the Town’s Master Plan. Ms. Miner is working with RPC on drafting a letter on behalf of the Planning Board for submittal prior to the next Board meeting – **Mr. Kohlhofer motioned to allow Ms. Miner to sign on behalf of the Planning Board a support letter for the Prep Grant to do a Natural Resource Master Plan Chapter. Mr. Lavelle seconded. Motion passed 5-0.**

Budget – No updates

Membership and Officers

Mr. Kohlhofer motioned to nominate Timothy Lavelle to serve another 3 years as a member 2021 to 2024. Mr. Barham seconded. Motion passed 4-0.

Mr. Lavelle motioned to nominate Leanne Miner to serve another 3 years as an alternate member 2021 to 2024. Mr. Powers seconded. Motion passed 5-0.

Brett Hunter came before the Board and stated he would like to become a member of the Planning Board. After a brief discussion the members welcomed him back.

Mr. Kohlhofer motioned to nominate Brett Hunter to Mike Wason's position remaining term from 2021 to 2022. Mr. Lavelle seconded. Motion passed 5-0.

There are other positions available RPC Commission Board that has 2 openings.

Roger Barham is a member. Fremont resident Bob Babcock's term is up this year, but he has not been in attendance lately nor has he been in touch with the Planning Board. Ms. Miner mentioned that she would be interested in this position. The Office of Select Members or the RPC will likely reach out to notify Mr. Babcock.

Mr. Lavelle motioned to nominate Ms. Miner as the Fremont Commissioner Representative to the RPC. Mr. Kohlhofer seconded. Motion passed 5-0.

There was brief discussion about nominating Officers for the Board.

Mr. Lavelle motioned to nominate Paul Powers as Chairman of the Planning Board. Mr. Kohlhofer seconded. Motion passed 4-0.

Mr. Lavelle motioned to nominate Andy Kohlhofer as Vice-Chairman of the Planning Board. Mr. Barham seconded. Motion passed 4-0.

Board Vacancies - There is 1 member position and 1 alternate member position still available.

- Land Use Master Plan Chapter – Jen Rowden will have the updated draft for the April 7 meeting.
- Stormwater Regulations – Discussion will be at the April 21 Work Session.
- Capital Improvement Plan (CIP) – Schedule for presentation TBD

Incoming Correspondence and Project Updates –

- 001-082 Scribner Road – Special Exception – This matter is being continued at the ZBA March 23 meeting.
- 002-070 Main St - Variance – There is a public hearing with the ZBA scheduled March 23
- Conservation Commission Task Force continues to work with the Open Space Advisory Group on ranking properties for the Open Space Plan. Mr. Karcz stated the Task Force had 3 meetings and they are working on developing a new process on how properties are ranked.

VI. ADJOURNMENT

Mr. Karcz made a motion to adjourn the meeting at 7:35 PM. Mr. Lavelle seconded the motion. The motion passed 5-0-0.

Respectfully submitted,


Kathy Clement