

Board Members Present: Chair Paul Powers, Vice Chair Andy Kohlhofer, Member Jack Karcz, and Alternate Member/Administrative Assistant Leanne Miner all by video conference using Microsoft Teams.

Also Present: Heidi Carlson, Town Administrator (by phone).

In accordance with Emergency Order #12 Pursuant to Section 18 of Executive Order 2020-04, Paragraph 8, the Planning Board is permitted to utilize emergency meeting provisions of RSA 91-A to conduct this meeting through electronic means while preserving, to the extent feasible, the public's right to observe and listen contemporaneously.

Mr. Powers opened the meeting at 5:41 PM. He appointed Ms. Miner as a voting member for the meeting.

I. ROLL CALL

Ms. Miner conducted a roll call of meeting attendees. The following Planning Board Members were present:

1. Jack Karcz (Member)
2. Paul Powers (Chair)
3. Andy Kohlhofer (Vice Chair)
4. Leanne Miner (Alternate Member and Land Use Administrative Assistant)

II. REMOTE ACCESS Q&A

Members discussed how to run future meetings using roll call, viewing screens and attendees as they joined and how to conduct an E-Meeting in general. Mr. Powers and Ms. Miner took the action item to follow up with members that did not attend to make sure they had the ability to join via video and/or conference call in for the April 15 meeting.

III. ADJOURN

Mr. Karcz made a motion to adjourn the meeting at 5:54 PM. Mr. Kohlhofer seconded the motion. The motion passed 4-0-0.

Respectfully Submitted,



Leanne Miner, Land Use Administrative Assistant

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