

**Board Members Present:** Chairman Paul Powers, Vice Chairman Andy Kohlhofer, Ex Officio Roger Barham, and Members Tim Lavelle, Jack Karcz, Brett Hunter, and Alternate Member/Administrative Assistant Leanne Miner present in the basement meeting room.

**Also Present:** Jenn Rowden and Madeleine Dilonno, Rockingham County Planning Commission (RPC) remotely, Bill and Maria Knee also Pat and Bruce deBeer.

## **I. WELCOME**

Mr. Powers opened the meeting at 7:00 PM and announced that in accordance with Emergency Order #12 Pursuant to State Executive Orders, the Planning Board is permitted to utilize emergency meeting provisions of RSA 91-A to conduct this meeting through electronic means while preserving, to the extent feasible, the public's right to observe and listen contemporaneously.

Ms. Miner noted that the meeting is being televised on FCTV Channel 22 and will be posted after the meeting on Vimeo. The following E-meeting procedures will be followed in accordance with the Governor's Emergency Order:

1. If anyone has problems with accessing the meeting, they can call the Town Hall at 603 895-3200, extension 306 or email [landuse@fremont.nh.gov](mailto:landuse@fremont.nh.gov) for assistance during the meeting.
2. If for some reason the public is unable to access the meeting, the meeting will be adjourned.

## **II. MINUTES**

Meeting minutes were distributed for April 7, 2021.

**Mr. Karcz made a motion to approve meeting minutes for April 7, 2021 as amended. Mr. Kohlhofer seconded the motion. The motion passed 5-0-1 Mr. Lavelle abstained.**

## **III. NEW BUSINESS**

**Mr. Kohlhofer made a motion to open the meeting up for public comment on the adoption of the 2021 Natural Resources Inventory (NRI) as part of the Town's Master Plan. Mr. Karcz seconded the motion, and the vote was 6-0.**

Ms. Miner informed the Board of some editorial changes made on behalf of Ms. deBeer. There were also some formatting updates, addition of an Appendix with some GIS Viewer information, cover page and acknowledgements. There was also an update on the % of land conserved. Ms. Miner also state that Ms. deBeer reviewed and updated the links with no major changes.

Ms. Miner stated as a member of the Conservation Committee that the Committee worked about 2 years and at a cost of approximately \$3,500 to complete the NRI which has not been updated since 2008. She stated that there was a lot of research and work done to complete this document and would like to have the Board adopt it as part of the Town's Master Plan. Then Board acknowledged and thanked the Committee for all the work put into this document stating that it was well written. There was a brief discussion on the wording in a paragraph in the NRI that some Board members do not agree to with regard to climate change. It was decided that Ms. Miner will write a brief forward

stating that the Planning Board does not refute or endorse the paragraph and add this to the Master Plan.

**Mr. Kohlhofer made a motion to close the meeting up for public comment for the adoption of the 2021 Natural Resource Inventory (NRI) as part of the Town's Master Plan. Mr. Karcz seconded the motion, and the vote was unanimous 6-0.**

**Mr. Hunter made a motion to adopt the 2021 Natural Resources Inventory as prepared by the Fremont Conservation Commission dated February 22, 2021, as amended on April 21, 2021, and as amended tonight to contain a forward written by the Planning Board. By adopting the 2021 NRI will supersede the existing 2008 NRI. Mr. Karcz seconded the motion, and the vote was unanimous 6-0.**

#### **IV. CONTINUED BUSINESS**

1. Stormwater Regulations – Ms. Rowden distributed a draft of the Site Plan Regulations with proposed stormwater regulation updates that were discussed at the April 7, 2021 meeting. Tonight the Board had reviewed the draft and continued the discussion. Ms. Rowden stated that the present stormwater drainage plan requirements will be replaced with new regulation updates. The current stormwater drainage requirements will be replaced which basically state you cannot let additional runoff go onto a neighbor's property. The updated regulation has quantity and water quality standards that will match or exceed the Alteration of Terrain (AOT) program requirements but on a smaller scale. Ms. Miner mentioned adding some definitions written. Ms. Rowden stated that there will be updates to the overall site plan definitions. The Board agreed that upon review of the next update they would like Steve Keach of Keach Nordstrom Associates, Inc and Town Counsel to review and comment on the updates.
2. Excavation Permits – Ms. Miner reported that she has received 2 applications which are posted online. Pending response from Galloway Trucking Ms. Miner will schedule site inspections with the Town Engineer for late May/early June. Permits expire on July 1. The last meeting prior to permit expiration is June 16. Working to schedule Tuesday May 11 or Thursday May 13. An overview of permit applications as follows:
  - Map/Lot 002-151 Fremont land LLC – No changes to plan amount reported to the state.
  - Map/Lot 004-015 Merrill & Sons Excavating – No changes to plan amount reported to the state.

#### **V. ADMINISTRATION, OTHER**

- I. Circuit Rider Business
  - a. Masterplan – Land Use will be updated for discussion in the next few weeks. Recreation will be done in July. Preparation of a Natural Resources is pending grant approval on or about April 26 or 27th.
  - b. CIP Coordination – no updates.
1. Incoming Correspondence and Project Updates
  - a. Governor's Forest making progress to begin Phase 3 (Sharon's Way) construction. They will be submitting a Notice of Intent for AOT permitting. Ms. Miner will present to Marty

revisions to the Development Agreement. There is also a surety and a quote for road work and associated infrastructure. .

2. Administration – Budget as of 4/9/2021 or 29% through the budget season we are at 19% incurred

## **VI. ADJOURNMENT**

**Mr. Karcz made a motion to adjourn the meeting at 8:30 PM. Mr. Hunter seconded the motion. The motion passed 6-0-0.**

Respectfully submitted,

  
Kathy Clement