

Board Members Present: Chair Paul Powers, Vice Chair Andy Kohlhofer, Member Jack Karcz, and Ex Officio Roger Barham all by video conference using Microsoft Teams. Alternate Member/Administrative Assistant Leanne Miner present in the basement meeting room and by video conference using Microsoft Teams.

Also Present: Jennifer Rowden, Rockingham Planning Commission (RPC) by video conferencing using Microsoft Teams.

Mr. Powers opened the meeting at 7:07 PM with a reading of the agenda as follows:
In accordance with Emergency Order #12 Pursuant to Section 18 of Executive Order 2020-04, Paragraph 8, the Planning Board is permitted to utilize emergency meeting provisions of RSA 91-A to conduct this meeting through electronic means while preserving, to the extent feasible, the public's right to observe and listen contemporaneously.

I. ROLL CALL

Mr. Powers conducted a roll call of meeting attendees. The following Planning Board Members responded as being present:

1. Paul Powers (Chair)
2. Jack Karcz (Member)
3. Leanne Miner (Alternate Member)

Also present were Jenn Rowden of RPC. A quorum was not present so the approval of meeting minutes was tabled until a quorum is available.

Ms. Miner noted that the meeting is being televised on FCTV Channel 22 and will be posted after the meeting on Vimeo. The following E-meeting procedures will be followed in accordance with the Governor's Emergency Order:

1. If anyone has problems with accessing the meeting they can call the Town Hall at 603 895-3200, extension 306 or email landuse@fremont.nh.gov for assistance during the meeting.
2. If for some reason the public is unable to access the meeting, the meeting will be adjourned.

Mr. Kohlhofer joined the meeting at 7:13 PM

Mr. Powers designated Leanne Miner as a voting member taking the place of Tim Lavelle.

Mr. Barham joined the meeting at 7:22 PM

II. MINUTES

Mr. Karcz made a motion to approve regular meeting minutes from May 6, 2020 with minor correction. Mr. Kohlhofer seconded the motion. The motion passed 4-0-0. Jack Karcz – Aye; Leanne Miner – Aye; Andy Kohlhofer – Aye; Paul Powers – Aye.

Mr. Kohlhofer made a motion to approve subcommittee meeting minutes from May 6, 2020. Ms. Miner seconded the motion. The motion passed 3-1-0. Jack Karcz – Abstained; Leanne Miner – Aye; Andy Kohlhofer – Aye; Paul Powers – Aye

III. NEW BUSINESS

Ms. Rowden mentioned a new Conditional Use Permit (CUP) application that will be coming before the Board on June 17, 2020 (Map 1, Lot 082 on Scribner Road). Ms. Rowden has had some preliminary discussion with the Applicant regarding the yield plan and Fremont Regulations. There was some misinterpretation by the Applicant on how to handle wetlands in their calculations. She anticipates a revised Yield Plan will be provided in advance of the June 17, 2020 meeting.

Ms. Miner let the Board know that the Town Hall is still closed and it is unknown if Town Hall will open for June 17. The Public Notice explains that if the Town Hall is open the public is welcome to attend and that information on how the Town Hall will proceed will be provided online.

IV. CONTINUED BUSINESS

Master Plan Updates – Ms. Rowden anticipates she will have updates for the Board on Masterplan goals in June.

V. ADMINISTRATION

Board Members and Officers – Officer positions remain in effect until replaced. Once Members Kohlhofer and Karcz are sworn in the Board will vote for Officer positions.

Circuit Rider Business – No additional updates.

Incoming Correspondence – Ms. Miner noted the following correspondence:

Project Updates

- Map 001/Lot 012 Cell Tower – No updates.
- Map 002/Lot 020 South Road – Construction is ongoing. Construction reports were distributed to the Board regarding installation of forced sewer main and water supply system.
- Map 002/Lot 151-2 ROI – No new construction under the purview of the Planning Board has occurred since the last Board meeting.
- School Impact Fee Update – Work started. Data requested from Town Assessor and School has been provided.
- Map 001/Lot 082 – Conditional Use Application. Request for comments have been emailed and distributed at Town Hall. Public Hearing anticipated to be June 17.
- Map 003-119 – Nick Kakouris has been talking to the Town about expanding Fremont Pizzeria for outdoor dining. Mr. Kakouris would like to make the change permanent so he'll be submitting a Minor Site Plan Review application for preliminary review with the Board on June 3, 2020.

Administration/Budget – Actual spend as of end of May is approximately \$5000 out of \$46,800 budgeted. Incurred spend is approximately \$15,000.

Additional Discussion:

Ms. Miner spoke to the Board about considering regulation that may provide incentives to protect agricultural land. Ms. Rowden mentioned that some Towns have agricultural ordinance that help preserve farms by providing some flexibility for farming operations (e.g., farm stands, etc). There are also conservation incentives built into the current ordinance such as Open Space Preservation Development.

Excavation Permits – Action pending receipt of Merrill Excavation permit application.

Mr. Powers mentioned public access to the Exeter River inquiring if the Town had property or means to access the Exeter River (parking, access, etc). This is something that may be addressed in the Recreation Chapter of the Master Plan. Jenn Rowden also mentioned the resources of the Exeter Squamscott Advisory Committee in considering action items.

VI. ADJOURNMENT

Ms. Miner made a motion to adjourn the meeting at 7:53 PM. Mr. Karcz seconded the motion. The motion passed 5-0-0 with a roll call vote as follows. Jack Karcz – Aye; Leanne Miner – Aye; Andy Kohlhofer – Aye; Roger Barham – Aye; Paul Powers – Aye. Motion passed 5-0-0.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read 'Leanne', written in dark ink.

Leanne Miner, Land Use Administrative Assistant