

Board Members Present: Chair Paul Powers, Vice Chair Andy Kohlhofer, Member Jack Karcz all by video conference using Microsoft Teams. Members Tim Lavelle, Mike Wason, and Alternate Member/Administrative Assistant Leanne Miner present in the basement meeting room and by video conference using Microsoft Teams.

Also Present: Jennifer Rowden, Rockingham Planning Commission (RPC) and Laurence Miner, Fremont Building Inspector both by video conferencing using Microsoft Teams.

Mr. Powers opened the meeting at 7:02 PM

The following was announced by Ms. Miner: In accordance with Emergency Order #12 Pursuant to Section 18 of Executive Order 2020-04, Paragraph 8, the Planning Board is permitted to utilize emergency meeting provisions of RSA 91-A to conduct this meeting through electronic means while preserving, to the extent feasible, the public's right to observe and listen contemporaneously.

Ms. Miner noted that the meeting is being televised on FCTV Channel 22 and will be posted after the meeting on Vimeo. The following E-meeting procedures will be followed in accordance with the Governor's Emergency Order:

1. If anyone has problems with accessing the meeting they can call the Town Hall at 603 895-3200, extension 306 or email landuse@fremont.nh.gov for assistance during the meeting.
2. If for some reason the public is unable to access the meeting, the meeting will be adjourned.

I. ROLL CALL

Mr. Powers conducted a roll call of meeting attendees. The following Planning Board Members responded as being present:

1. Paul Powers (Chair)
2. Andy Kohlhofer (Vice Chair)
3. Jack Karcz (Member)
4. Leanne Miner (Alternate Member)
5. Tim Lavelle (Member)
6. Mike Wason (Member)

Also present were Jenn Rowden of RPC and Larry Miner, Town of Fremont Building Inspector.

II. MINUTES

Mr. Karcz made a motion to approve meeting minutes from April 15, 2020. Mr. Wason seconded the motion. The motion passed 5-0-0.

Meeting minutes for the May 6 Master Plan Subcommittee were distributed just prior to the meeting and were tabled for approval.

III. NEW BUSINESS

No new business

IV. CONTINUED BUSINESS

Master Plan Updates – The Master Plan Subcommittee met earlier today to review the Vision Survey and discuss Master Plan goals. Ms. Rowden reported the following to the Board:

- Revise the Master Plan draft document with updated goals as discussed with the Subcommittee including new Action Items. Ms. Rowden anticipates having a draft of the Vision Chapter for the next Subcommittee meeting.
- The Growth management chapter is coming together and is anticipated to be complete in time for a June Planning Board meeting.

V. ADMINISTRATION

Board Members and Officers – Officer positions remain in effect until replaced. Once Members Kohlhofer and Karcz are sworn in the Board will vote for Officer positions.
Circuit Rider Business – no additional updates.

Incoming Correspondence – Ms. Miner noted the following correspondence:

- NHDES Guidebook – Presented to members and includes guidance such as Best Management Practice for siting roads and developments near wetlands.
- State Land Use Books are available

Project Updates

- Map 001/Lot 012 Cell Tower – Construction starting in earnest week of May 18 on ponds and drainage. Letter of review from Stantec and updated plans were distributed via email from Stantec on April 27 regarding access road conduit.
- Map 002/Lot 020 South Road – Construction is ongoing. Work last couple of weeks on drainage and detention basin. Town Engineer compliance monitoring reports were distributed to the Board for their information and copies will be maintained in Land Use files
- Map 002/Lot 151-2 ROI – No new construction under the purview of the Planning Board has occurred since the last Board meeting.
- Map 005/Lot 035 Galloway Site Plan – Land Use Office reached out to Road Agent and Applicant.
- Impact Fee Work Authorization Approved and work started
- Regulation Subcommittee Meeting scheduled for May 13
- Conditional Use Application submitted today. Discussed hard copy distribution and online resources.

Administration/Budget – No updates

Excavation Permits – Action pending receipt of Merrill Excavation permit application. Letters sent regarding new due date of June 1.

VI. ADJOURNMENT

Mr. Lavelle made a motion to adjourn the meeting at 720 PM. Mr. Wason seconded the motion. The motion passed 5-0-0 with a roll call vote as follows. Jack Karcz – Aye; Paul Powers – Aye; Andy Kohlhofer – Aye; Mike Wason – Aye; Tim Lavelle – Aye; Roger Barham - Aye

Respectfully Submitted,



Leanne Miner, Land Use Administrative Assistant

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