

Approved 03/09/2023

I. CALL TO ORDER: The meeting was called to order at 6:30 pm at the Fremont Town Hall Basement Meeting Room. Present were Select Board members Gene Cordes, Roger Barham and Neal Janvrin; Town Administrator Heidi Carlson and Gordon Muench. All rose for the Pledge of Allegiance. The meeting is live broadcast by Jose Rivera-Hernandez from FCTV and livestreamed on Vimeo.

II. ANNOUNCEMENTS

The Supervisors of Checklist meet for the final time in advance of voting, on Saturday March 4, 2023 from 9:30 to 10:00 am at the Fremont Public Library. This is the last time to register prior to voting on March 14th, but same day voter registration is available.

Candidates Night is next Wednesday March 8, 2023 at 6:00 pm in the Town Hall Basement Meeting Room. It will be live broadcast on FCTV and Vimeo.

Voting on all Town and School District Warrant Articles will take place on Tuesday March 14, 2023. Polling is at Ellis School, open from 7:00 am to 8:00 pm. Contact the Town Clerk for absentee ballot information (form can be downloaded from the website). Same day voter registration is available. Ballots are now available.

Parks & Recreation and FPD will host a Movie Night at 6 pm on Friday March 10 at Ellis School.

III. LIAISON REPORTS

02/28/2023 Zoning Board of Adjustment: Cancelled due to weather as only a review of administrative documents was on the agenda.

03/01/2023 Planning Board: The Planning Board held its meeting at the Town Hall Basement Room at 7:00 pm. The following matters were discussed:

NEW BUSINESS – Parcel 02-151.002 on Iron Horse Drive for a Preliminary Conceptual Review. Casset Holdings met with the Board to discuss a proposed commercial operation within the Iron Horse Drive Industrial Park.

ADMINISTRATION - Resident Ashley Irwin introduced herself to the Board and expressed an interest in becoming a Board member.

The next Planning Board meeting is Wednesday March 15, 2023 at 7:00 pm.

IV. APPROVAL OF MINUTES

Janvrin moved to approve the minutes of February 23, 2023 as written. Barham seconded. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS - times subject to change based on the flow of the meeting.

6:35 pm Public Input - none

VI. OLD BUSINESS

1. IT Disaster Recovery Policy – No follow-up as yet, but more information is forthcoming. The Board asked to keep this on the pending agenda.

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2. Member Mary Anderson is preparing the Finance Committee's research work and will have a report to the Board in approximately a month.
3. FCTV is waiting for a quote to replace the camera that can't be repaired (and has been removed from the rear of the meeting room).
4. The Board needed to formalize appointment of Abigail Eaton as a member of the Fire Rescue Department after the introduction last week. Barham moved to appoint Abigail Eaton as a member of the Fremont Fire Rescue Department for a six-month probationary period. This was seconded by Janvrin. The vote was unanimous 3-0.
5. Iron Horse Drive – Carlson updated the Board that all documents have been completed (some are still in the hands of the attorney for recording tomorrow); and the Town would begin maintaining the roadway as of tomorrow. Carlson will speak with the Road Agent in the morning.

VII. NEW BUSINESS

1. Consent Agenda

- a. Payroll \$34,904.00 and Accounts Payable Manifests \$842,353.01 (with \$750,000 payable to the School District) for the current week dated 03/03/2023
- b. Department Head timesheets for the pay period ending 02/25/2023
- c. Supplemental Intent to Cut for parcel 03-170 owned by the Nathaniel Brown Trust located off of Sandown Road
- d. Voucher for the payment of \$1,781.60 to be paid over from the General Fund to the Police Special Detail Revolving Fund in accordance with annual policy in conjunction with the 2022 FY audit field work.
- e. Intent to Excavate for the 2022-2023 tax year for parcel 05-035 owned by John Galloway
- f. Sign NH DOT Application for a Parade Permit for Memorial Day on Sunday May 28, 2023
- g. Regular Veteran Tax Credit \$750 reviewed and ready for approval
 - Jonathan Morrison Parcel 02-145.001
 - Stephen Irwin Parcel 02-145
 - John Geno Parcel 02-077.002.016
 - Ruby Geno Parcel 02-077.002.016
 - Patrick Bedard Parcel 03-186
 - Shawn Herzog Parcel 03-188.002.003
 - Robert Huber Parcel 06-050.003.00B
 - Christine Wise Parcel 03-056.019
 - Derrick Wise Parcel 03-056.019
- h. All Veteran Tax Credit \$750 reviewed and ready for approval
 - Philip Carrubba Parcel 06-011.001.031
- g. Disabled Veterans Tax Credit \$4,000 reviewed and ready for approval
 - Jonathan Morrison Parcel 02-145.001
 - Derrick Wise Parcel 03-056.019
 - James Bono Parcel 02-173.002
 - Michael Kazanjian Sr. Parcel 02-002.002.53B
- h. Disabled Exemption \$70,000 reviewed and ready for approval
 - John Currier Parcel 01-039
- i. Elderly Exemption \$120,000 reviewed and ready for approval
 - Barbara Burleigh Parcel 03-160

k. Sign P & S Agreement extension through April 27, 2023 for closing on purchase of parcel 04-077 from the Lawrence Family

Barham moved to approve and sign the Consent Agenda. Janvrin seconded and the vote was unanimous 3-0.

2. Board members reviewed the folder of incoming correspondence to include: Plan Comment Sheet for next phase of development (a 4.012 acre lot subdivided on Iron Horse Drive) in the Iron Horse Park; copy of the complaint letter sent by Keith Stanton to Paul Powers as Chair of the Fremont Planning Board regarding code violations at 179 Sandown Road.

3. A food cart for sharing of excess food (proposed by and being researched by Nancy Murray) was briefly discussed. Murray is looking for other towns who do something similar. The Board asked about who would monitor it, and what our insurer had to say as well. Research will continue.

4. The Memorial Day application to NH DOT for a parade permit was signed this evening and will be submitted. The Board was asked for suggestions for the festivities, regarding speakers, readers and singers. Those listening in are welcome to assist or volunteer as well!

5. Spring Bulky Day was discussed and the consensus is to pick one of the first three Saturdays in May. Further research will be done. It is noted that road-side collection pick up is scheduled for the week of April 16th with drop-off at the Highway Shed on Saturday April 22, 2023 beginning at 9:00 am.

6. Fire Chief reports for February 2023 circulated to Board members in preparation for meeting next week for monthly update. Janvrin also requested that our Police Chief submit some monthly statistical reports for review by the Board as well as to circulate some information to the community.

VIII. WORKS IN PROGRESS

1. Town Reports are available in various locations around Town.

2. We are making arrangements for voting setup and takedown on March 13 and 14 at Ellis School.

With no further business, at 7:07 pm a motion was made by Barham to adjourn the meeting. Janvrin seconded. The vote was unanimous 3-0.

Respectfully submitted,

Jeanne Nygren
Select Board Administrative Assistant