

Approved 05/11/2023

I. CALL TO ORDER: The meeting was called to order at 6:30 pm at the Fremont Town Hall Basement Meeting Room. Present were Select Board members Gene Cordes and Roger Barham, and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance. Also present was School Board member Gordon Muench. The meeting is live broadcast by Jose Rivera-Hernandez from FCTV and livestreamed on Vimeo.

II. ANNOUNCEMENTS

Leavitt Road will be closed at the bridge tomorrow for installation of the guardrails. Local traffic can get to their destination on either side of the closure. The bus company knows, and the Road Agent will also notify the Dispatch Centers.

The Town-wide spring yard sale is on Saturday. The map and a google map link are posted on the Parks & Rec and Community FB pages and on the Town's website (homepage spring updates).

May 13 – Fish'n with the Fuzz Fishing Derby at the pond at the end of Iron Horse Drive. Be there by 8:45 am for Epping Officer Abele and her K-9 partner. Registration forms are available at the Town Hall, PD and on the homepage of the Town's website as well as the PD Facebook page. REGISTRATION DEADLINE is May 11 to ensure there is enough food. Prizes for the biggest fish and other raffle items as well as lunch will be provided!

May 20 – Bulky Day 8 am to 12 noon at the Highway Shed. Information is out in the mail to all households, published in the May Newsletter and available on the Town's website. We are still looking for volunteers. Contact the Select Board's Office for more information.

May 20 – Garden Club Plan Sale from 9 am to 1 pm at the Fremont Public Library.

May 28 – Memorial Day Parade and Ceremony beginning at 9:00 am. Veterans should line up at the Town Hall and all of the youth and community groups should line up at Spaulding Road at Main Street. In case of rain only the ceremony will be held at the Ellis School Gym.

All of the spring events are noted in the May Newsletter, the website and Bulletin Board on FCTV for more information.

On Monday May 29, 2023, all Town Offices will be closed and there is a one-day delay in trash pick-up.

III. LIAISON REPORTS

05/03/2023 Planning Board: The following matters were discussed:

NEW BUSINESS

1. Parcel 02-131 Preliminary Design Review for Elderly Open Space Development off Susan's Way. The Board heard a preliminary design presentation by the applicant for a proposed 64-unit over 55 development on a parcel abutting Susan's Way. The applicant and Board answered questions from abutters attending the meeting, and the Board came to a consensus that the preliminary design showing a single access from Susan's Way was appropriate.
2. Parcel 02-151.002 Preliminary Design Review Future Lot on Iron Horse Drive

Approved 05/11/2023

The Board heard a preliminary design presentation by the applicant for a proposed commercial unit on Iron Horse Drive. The Board discussed the building size, number of potential units and uses.

3. Excavation Permits - Merrill (Fremont Park) & Iron Horse - Site visits have been arranged with Board Members, owners and the Town Engineer for Thursday May 11, 2023 at 10:00 am.

CONTINUED BUSINESS - Canoe Launch Site (off the Exeter River) - Andy Kohlhofer discussed the possibility of creating a canoe launch site onto the Exeter River from Town property. He said he will investigate potential sites.

ADMINISTRATION - Madeleine DiIunno, Circuit Rider, gave an update on Master Plan Chapters:

1. Transportation Chapter is in progress.
2. Housing Chapter is ready for the 1st Draft.

The next Planning Board meeting is Wednesday May 17, 2023 at 7:00 pm.

IV. APPROVAL OF MINUTES

Barham moved to approve the minutes of April 27, 2023 as written. Cordes seconded and the vote was unanimous 2-0.

V. SCHEDULED AGENDA ITEMS - times subject to change based on the flow of the meeting.

6:35 pm Public Input - none

VI. OLD BUSINESS

1. The Board reviewed a request from Fletch's for a two-week extension to the waiver to use Shirkin Road to access Route 101. Barham had recently driven in the area to understand the current conditions. He feels this is an issue for the Town of Epping. Barham moved to extend the waiver for two weeks from the date of their request (04/28/2023) to May 12, 2023. Cordes seconded. The vote was unanimous 2-0.
2. Cordes had reviewed some follow-up budget/revenue questions from the April report with Carlson ahead of the meeting, trying to prepare for the Budget Committee meeting next week.
3. The Town Attorney and the Glen Oakes Partnership (Chuck Lawrence) completed the closing on the Town's purchase of 04-077 yesterday. The Conservation Commission has been notified and is working on the conservation and grant documents associated with the purchase. Leanne Miner is also working with SELT. Cordes would like to understand the scope of the SELT participation in the project.
4. Our QuickBooks upgrade was completed last Friday based on the 2020 software at end of life 05/31/2023. All seems to be working well. Next week will be a true test as we also changed banks and all the new check/banking will also go into effect with next week's payroll and AP. We have not yet completed bank training and the conversion to direct deposit is still underway.

VII. NEW BUSINESS

1. Consent Agenda

- a. Land Use Change Taxes:

Approved 05/11/2023

- 01-082.007 located on Bassett Lane \$18,000 to William & Kristine Irwin
- 01-082.008 located on Bassett Lane \$18,000 to Daniel Perry Builders LLC
- b. Veteran Credit
 - \$750 for Gilbert Costa at parcel 02-001.021
 - \$750 for Thomas McGall at parcel 02-162
- c. Disabled Veteran Credit
 - \$4,000 for Thomas McGall at parcel 02-162
- d. FCTV Cable Revolving Fund Manifest 2023-10 in the amount of \$2,339.00 to Key Code Media for the replacement of camera #5.

Barham moved to approve and sign the Consent Agenda. Cordes seconded and the vote was unanimous 2-0.

2. Board members reviewed the folder of incoming correspondence to include: letter from NH AG regarding the Social Media Platforms Impact on Young People Investigation, RPC invitation to the Municipal Officials Forum on Wednesday May 10 from 6:00 to 8:00 pm at the Stratham Town Hall, the Town's application to NH DES for a wetlands permit in conjunction with the Martin Road Bridge Replacement was filed this week, Comcast channel renaming information letter from Jay Somers, NH DRA annual summary of 2022 Equalized Valuation and information; complaints from Carl Erickson about Tuck Woods traffic; resignation letter from Tien Le to be effective June 24, 2023; estimates from Stantec for Highway Department 2023 work on Sandown Road and Whittier Drive, RPC award nomination information, and SAU email regarding participation in the next electricity contract process.

3. Resident Joanna Ruiz has asked about rejuvenating the use of the Town's concession stand at Memorial Park. She has been asked to present some layout of her plans, which she is proposing would involve different Fremont not for profit organizations signing up to run it for the nights when there are games going on. Cordes thought this was a good idea. Cordes made some remarks on the usage of foods and what kinds will they be having and health protocol. Ruiz was asked to gather information and outline her proposal, to be scheduled to meet with the Board at a future meeting.

4. The Town's bi-annual meeting with DayStar was today. The only pending project (outside of annual machine updates) is an upgrade that would more closely monitor passwords and screen locking. We are doing well with managed services in terms of help tickets and such.

VIII. WORKS IN PROGRESS

The Budget Committee meets next Wednesday May 10th at 7:00 pm in the basement meeting room.

Memorial Day planning and organization continues and is ongoing. The Board discussed some of the presentations.

Chief Butler will be in next week for his monthly update and will have a new candidate to introduce.

Cordes inquired on the Financial Assistant Administrator position data. Carlson will reach out to Mary Anderson, who is organizing the data on behalf of the Committee. The Board also asked for the Maintenance Supervisor position posting to be refreshed.

At 7:22 pm Barham moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Cordes seconded and the roll call vote was unanimously approved 2-0; Cordes-yes; Barham-yes.

The next regular meeting will be held on Thursday May 11, 2023.

Respectfully submitted,

Jeanne Nygren
Select Board Administrative Assistant

At 7:25 pm the Board began their non-public session.

At 7:35 pm a motion was made by Cordes to return to public session. Barham seconded and the vote was approved 2-0 after a roll call vote: Cordes – yes; Barham – yes.

The Board asked Carlson to circulate the previously used Agreement documents for the use of the Town's concession stand building as well as the banner agreement for a future meeting with the FAA President.

With no further business, a motion was made by Barham to adjourn at 7:40 pm. Cordes seconded and the vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson
Town Administrator

Minutes of Non-Public Session

In: 7:25 pm

Present: Select Board members Gene Cordes and Roger Barham; Town Administrator Heidi Carlson

Members discussed the current arrangements around posting banners and advertising at the Town's ballfields as well as how the former concession stand agreements worked. The Board understands the FAA's desire to fundraise, and the Board feels this is important to the youth, but there is concern about how the matter is handled now versus the original Banner Agreement contracts previously used. There is concern about content and the Town's liability as the buildings and fields are all Town property.

The Board would like to meet with leadership of the FAA to further discuss, as well as get their thoughts on the concession stand use proposal once it comes forward.

The Board would also like to talk with the Parks & Recreation Commission about these matters.

Out: 7:35 pm