

Approved 03/07/2024

I. CALL TO ORDER: The meeting was called to order at 6:33 pm at the Fremont Town Hall Basement Meeting Room. Present were Select Board members Gene Cordes and Roger Barham; Town Administrator Heidi Carlson and Gordon Muench. All rose for the Pledge of Allegiance. The meeting is live broadcast by Bill Millios from FCTV and livestreamed on Vimeo.

II. ANNOUNCEMENTS

1. The deadline to file an abatement application is noon tomorrow, Friday March 1, 2024. They will be accepted in person until noon, but not accepted if left in the drop box after the office closes. A 3/1/2024 postmark is acceptable.
2. Candidates Night will be held on Friday March 8, 2024 at 6:00 pm in the Town Hall Basement Meeting room. It will be live broadcast and available on Vimeo.
3. Town and School District voting (Warrant Articles and Budgets) will be held at Ellis School on Tuesday March 12, 2024. Polls are open 7:00 am to 8:00 pm. The last day to register BEFORE voting is tomorrow, March 1 (9 am to 12 noon) with the Town Clerk or Saturday March 2 (9:30 to 10 am at the library) with Supervisors. New registrants CAN also register on Election Day at the polls.
4. Kindergarten registration at Ellis for the 2024-2025 school year begins on March 1. There is a parent information night on March 28 from 5:30 to 6:30 pm. Posters are posted and you can contact Mrs Nichols at Ellis School to register or for more information.
5. The Land Use Office will be CLOSED at 2 pm on Tuesday March 12 and will be closed for the day on Thursday March 14th. Leave a message as the LU Administrator will check in during the week.
6. The Building Inspector's Office will be CLOSED on Wednesday March 13 for training. Permit forms can be picked up or left off in the Select Board's Office.
7. Gordon Muench announced that the School Board is holding a Q & A session at the Ellis School Library to discuss the high school contracts on Tuesday March 5, 2024 at 6:00 pm.

III. LIAISON REPORTS

The updated camera system was installed at the Safety Complex this week. We are waiting to hear from Chris Daly about doing some additional programming of other security items at the Complex as well as replacement batteries at the Town Hall.

IV. APPROVAL OF MINUTES

Barham moved to approve the minutes of 22 February 2024 as written. Cordes seconded and the vote was approved 2-0.

V. SCHEDULED AGENDA ITEMS - times subject to change based on the flow of the meeting.

6:35 pm Public Input - none

VI. OLD BUSINESS

1. Carlson provided updates on the Martin Road Bridge process to include exchanges throughout the week between NH DOT (Kevin Russell) and both of the engineers on the project. Carlson submitted the

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Town's approval of the engineering proposals to date (three total, done by the Board over the past two weeks). Russell is out of the office after tomorrow and anticipates the Town may have approval from NH DOT by March 15. It was confirmed that we cannot proceed with the bid process until we have that letter, which is an additional 2 week setback. Everyone is moving as quickly as possible.

2. Two of the Trustees of Trust Funds met today and reviewed reports and their Investment Policy. They reviewed and readopted the Trustees of Trust Funds Investment Policy as of today. The Board wanted to see another hard copy before concurring with the Trustees. Carlson brought down a copy of the document for review. After review, Barham moved to concur with the Trustees of Trust Funds Investment Policy as readopted today. Cordes seconded and the vote was approved 2-0.

This will be forwarded to the auditors.

3. The Fremont Historical Society has received notification of approval of their 501 (c) 3 status with the IRS. Following that, a \$40,000 donation was received by the Society to be used for construction of the museum addition. Matthew Thomas is working with someone doing some designs for the building, and we will get back to working on the RFP document and other prep work so that this may be a Warrant Article consideration in 2025.

VII. NEW BUSINESS

1. Cordes read aloud the items on the Consent Agenda:

- a. Payroll \$38,436.92 and Accounts Payable Manifests \$886,764.73 for the current week dated 03/01/2024. This includes a \$750,000 payment to the Fremont School District.
- b. Department Head timesheets for the pay period ending 02/24/2024
- c. FCTV Revolving Fund Manifest 2024-06 in the amount of \$900.00 payable to Bill Millios to reimburse him for the annual Vimeo subscription renewal (the Premium Plan for streaming and storage) for the FCTV broadcasts
- d. Sign letter to Donigian Family regarding approval of family burial location at 134 Chester Road on parcel 01-015
- e. Abatement on the 2020 tax lien interest and costs of \$1,964.56 representing 2/3 of the interest based on principal payment of the tax lien in accordance with a payment plan on parcel 02-150.
- f. Veteran Credits ready for approval for the 04/01/2024 tax year on the following parcels:

All-Veterans Credit \$750

Joseph Buckner	Parcel 07-023	12 Tibbetts Road
Nicholas Vargas	Parcel 02-018.004	26 Rock n Pines *
It was noted in the review the next day that this was a non-eligible application. The Board signed for the denial, but it was incorrectly listed in the approval list on the agenda.*		
Robert A Woulfe	Parcel 01-070	159 South Road

Regular Veterans Credit \$750

Charles St Martin Jr	Parcel 03-002.002.52B	21 Sharon Way
Richard Bertrand	Parcel 03-002.002.51B	19 Sharon Way
Alan & Elizabeth Goetz	Parcel 03-015.001.094	100 Hall Road
Igor L Machado Nunes	Parcel 06-003.003	21 Rogers Road
Michael Quintal	Parcel 03-015.001.006	152 Hall Road
Paul E & Cynthia B Wamsgan	Parcel 03-015.001.007	150 Hall Road

Service-Connected Total Disability \$4,000

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Richard Bertrand	Parcel 03-002.002.51B	19 Sharon Way
Bertram White	Parcel 02-151.005.002	19 Kenniston Way
Robert T Olsen	Parcel 02-020.002	7 Currier Lane
Stephen Irwin	Parcel 02-145	67 Copp Drive
Shawn Herzog	Parcel 03-188.002.003	54 Victoria Farm Road
Garet Van Gennep	Parcel 02-070.002	17 Liberty Lantern Lane

Barham moved to approve the Consent Agenda as read. Cordes seconded and the vote was approved 2-0.

2. Board members reviewed the folder of incoming correspondence to include: email from Leanne Miner indicating that there is some new interest in Planning Board membership; Matthew Thomas' Recollections of Memorial Day has been added to the 2023 Town Report page on the website; email from Randy Grasso about trucking on the weight restricted portion of Shirkin Road.

3. The Board discussed dates for Spring Bulky Day. It looks like May 11 and 18 would work. Board members did not have any concerns, and it will come down to the availability of dumpsters for the event.

4. Carlson reviewed with the Board some proposed Fee Schedule updates related to permitting and inspections from the Building Inspector. The Board asked about the Police and Fire Chief input and Carlson will follow-up.

5. A current budget worksheet summary to date will be emailed out by the end of this week for members to review. There is no approved budget yet, so it is only actual expenses and revenues to date.

VIII. WORKS IN PROGRESS

Some final reports are being sent to the auditors to finish their work.

The Conservation Commission will hold a Public Hearing on Monday night relative to additional grant funding and use of LUCT funds.

The Safety Complex Comcast phone/internet service contract has been renegotiated with a slightly better package offering (lower cost and reportedly better service).

The next regular meeting will be held on Thursday March 7, 2024 at 6:30 pm in the Basement Meeting Room at the Town Hall.

With no further business to come before the Board, a motion was made by Barham and seconded by Cordes to adjourn the meeting at 7:13 pm. The vote was approved 2-0.

Respectfully submitted,

Heidi Carlson
Town Administrator