

Approved 03/14/2024

**I. CALL TO ORDER:** The meeting was called to order at 6:30 pm at the Fremont Town Hall Basement Meeting Room. Present were Select Board members Gene Cordes, Neal Janvrin and Roger Barham; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance. The meeting is live broadcast by Bill Millios from FCTV and livestreamed on Vimeo.

## II. ANNOUNCEMENTS

1. Candidates Night will be held on Friday March 8, 2024 at 6:00 pm in the Town Hall Basement Meeting room. It will be live broadcast and available on Vimeo.
2. Town and School District voting (Warrant Articles and Budgets) will be held at Ellis School on Tuesday March 12, 2024. Polls are open 7:00 am to 8:00 pm. New registrants CAN also register on Election Day at the polls.
3. Kindergarten registration at Ellis for the 2024-2025 school year is underway. There is a parent information night on March 28 from 5:30 to 6:30 pm. Posters are posted and you can contact Mrs Nichols at Ellis School to register or for more information.
4. The Land Use Office will be CLOSED at 2 pm on Tuesday March 12 and will be closed for the day on Thursday March 14<sup>th</sup>. Leave a message as the LU Administrator will check in during the week.
5. The Building Inspector's Office will be CLOSED on Wednesday March 13 for training. Permit forms can be picked up or left off in the Select Board's Office.
6. The Parks & Recreation Easter Egg Hunt will be held on Sunday March 24 at noon at Ellis School. Children aged infant to 10 years of age are welcome to come for some spring fun, lots of eggs and photos with the Easter Bunny. Don't forget your basket!

## III. LIAISON REPORTS

**03/04/2024 Conservation Commission:** At a Public Hearing the CC approved an additional \$20,000 to bring the total estimated budget to apply a conservation easement to the Pellerin property plus 5 Town-owned lots to \$60,000. This is a conservative estimate and includes ~\$20,000 to be paid for by Grant Bay Resource Protection Program grant money. The CC plans to apply for a Moose Plate grant later this year for the remaining \$40,000.

The CC has recommended the Select Board reappoint Leanne Miner and William Knee as members serving three year terms (2024-2027). The CC has recommended the Select Board appoint Ellen Douglas as an Alternate member for a three year term (serving 2024-2027). This brings the CC to a total of 5 active members and 2 alternate members.

Tavern Road Extension Road Upgrade and Oak Ridge Timber Harvest – Road improvements are stalled at the NHDES wetland permit stage. Timber Harvest Plans are pending permit approval.

Pellerin Property Conservation Donation – Map 3, Lot 59 on Beede Hill Road – Work remaining includes site survey and legal processes. Anticipated completion date is June 2024.

The CC applied for and is scheduled to receive technical assistance through Connect to Protect team at UNH as part of their NH Coastal Watershed Conservation Plan. Technical assistance will include training in GRANIT database updates for conservation purposes. This benefit of Technical Assistance is estimated to be worth \$1,200 to \$1,500.

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**03/06/2024 Planning Board:** The Planning Board held its meeting at the Town Hall Basement Room at 7:00 pm. The following matters were discussed:

### CONTINUED BUSINESS

1. Site Plan Review Application Map 2 Lot 151.002.007
  - a. Applicant Casset Holdings LLC is proposing a multiuse building on Iron Horse Drive.
  - b. The Board approved the Site Plan Application with conditions.

### NEW BUSINESS

1. Site Plan Review Application Map 2 Lot 151.002 (44 Iron Horse Drive)
  - a. Applicant Fremont Land LLC is proposing to construct a Solar Panel Array within 50 feet of wetlands.
  - b. The Board approved waivers and took jurisdiction of the application.
  - c. The Board approved the Conditional Use Permit and then approved the Site Plan Application with conditions.
2. Source Water Protection Plan: The Board voted to adopt the Plan.

### ADMINISTRATION

Planning Board Vacancies: The Board made the following recommendations to the Select Board:

New Member	Todd O'Malley	3 Year (to fill Tim Lavelle's seat)
New Member	Eric Abney	1 Year (to fill Brett Hunter's term)
Existing Member	Ashley Irwin	3 Year

The next Planning Board meeting is Wednesday March 20, 2024 at 7:00 pm.

### IV. APPROVAL OF MINUTES

Barham moved to approve the minutes of 29 February 2024 as written. Cordes seconded. The vote was unanimously approved 3-0.

### V. SCHEDULED AGENDA ITEMS - times scheduled to change based on the flow of the meeting

6:35 pm Public Input - none

### VI. OLD BUSINESS

1. Bulky Day has been set for Saturday May 18 from 8 am to 12 noon based on availability of dumpsters from Waste Management. Other vendors have also been contacted to get it on their schedule.
2. A 2024 expense and revenue report through March 1 was distributed for Board review. Next week after a budget is approved the appropriations will be installed.
3. Cordes pointed out that during last week's meeting, the approval status of two Veteran's Credits was stated incorrectly when the agenda was read. This updates the record that Charles St Martin (parcel 03-002.002.52B) was only approved for the Veteran Credit and denied for the Service-Connected Veteran Credit and Nicholas Vargas (parcel 02-018.004) was denied as the applicant did not meet the criteria. Both applications were signed correctly but read into the record incorrectly.

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**VII. NEW BUSINESS**

## 1. Cordes read aloud the Consent Agenda Items:

- a. Approve Veteran Credit application for Peter Begley (parcel 06-053.007) as qualified
- b. Letter to NH Legislature re:
- c. Sign application permit to NH DOT for closure of section of Route 107 for the duration of the Memorial Day Parade on Sunday May 26, 2024
- d. Sign application to Ellis School for use of the gym in case of rain on Sunday May 26, 2024 for the Memorial Day Service
- e. Sign application permit to NH DOT for one way traffic on Route 111A (Danville Road) for Bulky Day on Saturday May 18, 2024 from 7:30 am to 12:15 pm.
- f. Manifest with zero appropriations to show the void (75041) of an accounts payable check to Pitkin Construction Inc and reissue of check #75353 in the same amount to pay a January invoice in the amount of \$1,684.80. Check was apparently lost in the mail and has been removed from the system in place of the new check.
- g. Appointments to fill current vacancies on the Land Use Boards:  
Planning Board Member – 1 year (to fill Brett Hunter's term) Eric Abney  
Planning Board Member – 3 years (to fill Tim Lavelle's term) Franklin Todd O'Malley  
Conservation Commission Alternate Member – 3 years (to fill a long empty seat) Ellen Douglas

Barham moved to approve the Consent Agenda as read. Janvrin seconded and the vote was unanimously approved 3-0. Members signed all items as needed.

2. Renee King is requesting use of the Highway Shed site on Saturday April 13 for the Rabies Clinic. She has confirmed that date is acceptable to the Highway Department. Janvrin moved to approve use of the Highway Shed on Saturday April 13 for the Rabies Clinic. Barham seconded and the vote was unanimously approved 3-0.

3. Board members reviewed the folder of incoming correspondence including: SRRDD 53B dues invoice for 2024 in the amount of \$5,102.06 with a note looking for updated representative contacts (Town will need to have another representative once Neal and Doris move); 2024 Special Permit for mosquito operations from the NH Department of Agriculture; Greenland NH Market Study for various positions completed by MRI; Planning Board Plan Comment Sheet for 02-060 and a proposed photography business located at 665 Main Street; annual invoice from Raymond Ambulance; Leanne Miner's letter to abutters of the Pellerin lot 03-059 to update them on field work ongoing over the next few months.

4. The Board noted their discussions over the past 18 months regarding the Finance Director. A draft job advertisement was sent out this week for review, and will be further reviewed at the work session next Tuesday.

5. Board members reviewed the March Newsletter. A Memorial Day article has also been added to begin circulating interest about the event. Carlson updated members on current status. A guest speaker has been secured, and Jeanne Nygren today started working on the Grand Marshal.

6. The Open House to honor Neal Janvrin's retirement will be held on Friday April 5, 2024 from 4:30 to 7:00 pm at Ellis School. The notice is being prepared and will be circulated shortly. This will also be added to the Newsletter being posted tomorrow.

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The Board will be looking at the Finance Director position, ad and the job description; as well as the Maintenance Supervisor job description at next Tuesday's work session during elections.

**IX. NON-PUBLIC SESSION** per NH RSA 91-A if needed

The next Board meeting will be a work session, to be held on Tuesday March 12, 2024 beginning at 7:00 am in the Ellis School Gym. Board members will be at the polls all day and will assist with evening closeout and counting duties.

The next regular Board meeting will be held at 6:30 pm on Thursday March 14, 2024.

With no other business to legally come before the Board, a motion was made by Barham and seconded by Janvrin to adjourn the meeting at 7:05 pm.

Respectfully submitted,

Heidi Carlson  
Town Administrator