

Approved 12/01/2022

I. CALL TO ORDER: The meeting was called to order at 6:30 pm at the Fremont Town Hall Basement Meeting Room. Present were Select Board members Gene Cordes, Roger Barham and Neal Janvrin; Town Administrator Heidi Carlson; and School Board member Gordon Muench. All rose for the Pledge of Allegiance. The meeting is live broadcast by Jose Rivera-Hernandez from FCTV and livestreamed on Vimeo.

II. ANNOUNCEMENTS

1. Veteran's Open House was held last Friday and was very well attended. We thank all the Veteran's for their service!
2. The Christmas Giving Tree information is posted on the Town's website, being run by the People's United Methodist Church. Food Pantry holiday basket information is also posted on the homepage. The basket distribution for the pantry is next Monday.
3. Town Offices will be closed on Thursday and Friday November 24 and 25 for the Thanksgiving Holiday. Trash is delayed one day during the holiday week.
4. On Wednesday November 23rd Riverside Drive will be closed from Kadra to Pine from 8 am to 3 pm. A detour will be posted.
5. The Fremont Public Library will be closed on Monday December 5th for the HVAC conversion.

III. LIAISON REPORTS

11/16/2022 Planning Board: The first item was the Subdivision Application of Fremont Land LLC of parcel 02-151.002. Applicants have modified the application for a total of three lots (two new lots created), with the intent to create a new public right of way to include the existing private road. A concept showing the next phase of the proposed roadway which will affect parcel 02-151.004 was also submitted. A waiver was granted concerning the length of the proposed roadway.

There was a lengthy discussion with abutter Stephen Bassett concerning his assertion of a right of way to a parcel of land he owns behind the Iron Horse site. Mr. Bassett wanted a right of way added to the site plans before they were accepted. It was decided to contact the Town Attorney to determine if this was something that could legally be done. Mr. Bassett was also advised that the right of way issue was a civil matter and that it would be best decided in civil court.

The Board approved the site plan with conditions.

There was a discussion concerning proposed Zoning Ordinance amendments and a Public Hearing was scheduled for December 7, 2022. After a discussion the NH ERZ certification was renewed.

11/16/2022 Budget Committee: The focus of the meeting was on the School District proposed budget and the members submitted questions to Business Manager Nathan Castle which were answered at the meeting. The District's Trust and Capital Reserve Funds were also discussed. There were no decisions made and no specific line items were addressed. The Committee will focus on Town matters at their next meeting to include taking action on the Warrant Articles. The next meeting is November 30th.

Ballfield improvements: The Town's contractor was at the ballfield on Monday to aerovate and oversee the soccer field, which was arranged in coordination with the FAA. The porta-toilets were removed last week, and the building water systems have been winterized.

IV. APPROVAL OF MINUTES

A motion to approve the minutes of November 3, 2022, November 8, 2022 and November 10, 2022 as written was made by Barham. Janvrin seconded. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS - times subject to change based on the flow of the meeting.

6:35 pm Public Input - none

At 6:45 Chief Butler met with the Board to review recent meeting and training information. He also presented the call and coverage statistics. Most EMS overnights are being covered with at least one responder. He stated the average calls are 30 per month, the majority are EMS.

He reviewed with the Board the dispatch services which are converting to Rockingham Dispatch in December, noting it will be on the same channel as they are currently using, with a radio system that is more up to date. Butler has notified all surrounding towns and there will be no disturbances to the services provided. Burn permitting has a change in procedure which will be done through the duty officer with a voicemail box set up at the station.

The Truck Committees have received further data on replacing the EMS response vehicle, and Chief Butler presented three quotes this evening. The prices range from \$228,000 to \$328,000 for a stock vehicle and they are 6 to 10 months out. The Committee team has met with the manufacturers, and they are leaning toward Fouts Brothers, who has one of the quicker turnaround estimates. The vehicle has also been driven by members. We may be able to lock in the price with signing a contract. The tanker proposal is in the process and will be brought back later at the cost of approximately \$400,000.

Butler advised that a butterfly valve on the sprinkler system at the Safety Complex has a problem and he is waiting for Fire Alarm & Safety Technologies to provide an estimate for a replacement valve. The valve would have to be closed so not to trigger an alarm. Butler will follow up on the work to be done on the system.

At 7:07 pm Road Agent Leon Holmes Jr met with the Board to discuss the snowplow contract addendums and new rates proposed. After comparisons of five surrounding towns, he provided an increase rate for plowing to \$115 per hour for dump truck with all contracted equipment, with reductions of \$10 per hour for the sander and \$5 per hour for front and/or wing plow. The pickup rates will be increased to \$77. He is hoping to be able to sustain these increases in his 2022 and 2023 budgets. Holmes stated Fremont has 42 miles of roads plus Town buildings and if the Town had to purchase these trucks it would cost more than 1 million, plus need 8 people to drive them. The State of New Hampshire is having a hard time providing plowing and are offering a \$5,000 sign on bonus.

All other contract terms remain the same, including the \$3 per hour paid for Workers Compensation Insurance.

Janvrin moved to sign the addendums to the contracts which was seconded by Barham with unanimous approval 3-0.

At 7:30 pm Nicole Cloutier met with the Board and asked them to consider a Recreation Fund Warrant Article for an Expendable Trust Fund. She circulated language for a proposed Warrant Article to appropriate \$5,000 with the Select Board as agents of the fund. No specific purpose is yet listed, but her goal is to use it to build a pavilion or other improvements at the ballfields.

The Revolving Fund that was created a few years ago only collects money from user fees and currently has approximately \$4,000 in it. Cloutier said she is trying to establish a saving account, with a goal to have a pavilion at the ballfields. Cordes thinks that we need to have input from the Parks & Recreation Commission. Cloutier said she had not spoken with them. Cloutier was asked to provide Carlson with some additional language for the “purpose” as well.

The Parks & Recreation Commission meets the second week of December so Carlson will get a final draft of the Warrant Article to them for input as well. The Board will further consider putting the Article on the Warrant, and Cloutier is aware that she can also provide this as a citizen’s petition.

VI. OLD BUSINESS

1. The Board continued to review the 2023 Town Meeting Warrant to make additional recommendations.

The took up the Town Forest Article, to include parcels donated in 2022 (04-066 and 04-066.001) within the scope of the Town Forest Ordinance. Motion to recommend this Article as written was made by Janvrin. Barham seconded and the vote was unanimously approved 3-0.

VII. NEW BUSINESS

1. Consent Agenda

- a. Cooperage Manifest 2022-027 CFE in the amount of \$550.00 payable to American Striping for painting of lines within Phase I of the Cooperage Subdivision (stop bars, crosswalks, arrows, yellow and white lines) per engineering & Road Agent final review of punch list residual work items at Spaulding Road & Frost Lane.

- b. Cooperage Manifest 2022-028 CFE in the amount of 2,500.00 payable to S Tomasz Masonry for stone culvert repairs within Phase I of the Cooperage Subdivision per engineering & Road Agent final review of punch list residual work items at Spaulding Road & Frost Lane.

- c. PO 2022-018 to DayStar in the amount of \$5,531.00 to replace the end-of-life router/firewall at the Police and Fire station. This is one of the urgent priority projects discussed at the most recent strategy meeting. The unit will be ordered and could have some delays but plan for some time in the spring to have new unit in before old unit warranty ends.

A motion to approve and sign the Consent Agenda was made by Barham. Janvrin seconded. The vote was unanimous 3-0.

2. Board members reviewed the folder of incoming correspondence to include: complaint from Randy Grasso regarding traffic (forwarded to Fremont PD); email from Leanne Miner in follow-up to last week’s discussion on the Iron Horse Park subdivision; radio agreement with 2 Way Communications for Fire Rescue and Police Departments.

3. Members will be thinking about Town Report appreciation and dedications. The Board will consider items to be included in their annual report.

4. The Board decided not to hold a meeting next week and in keeping with past practice, members will be sent the manifests for review. Barham moved that Carlson and one Select Board member or any two Board members can approve the manifests, with follow-up on the December 1 agenda. Janvrin seconded and the vote was unanimous 3-0.

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5. The Board discussed a Christmas potluck event to be held on Monday December 5th. Carlson will work on a notice to go out this week. The Library is not open that day, so the main floor will be used, for a finger food drop-in open house style.

6. The December Newsletter was reviewed. Janvrin moved to approve it as reviewed and discussed for the additions. Barham seconded. The vote was unanimous 3-0.

7. In follow-up to the Planning Board's conditional approval of the Iron Horse Park subdivision last night, Bill Gregsak has scheduled time on the Board's agenda December 1st to discuss acceptance of the roadway. Barham commented to make sure the road is reaching Town standards along with exit radius. Barham will further discuss with the Road Agent and Keach Nordstrom in advance of the December 1 meeting. Leanne Miner has also sent out some additional plans and information for review.

VIII. WORKS IN PROGRESS

NHRS has sent an inquiry requiring a review and update of about 10 years of salary information for retired officer Jason Larochelle.

Budget work and Warrant updates continue.

The annual security training session was pushed out to all staff with town email addresses on Wednesday November 16th. The deadline to complete is in two weeks.

The next regular meeting is scheduled for Thursday December 1, 2022 at 6:30 pm in the basement meeting room at the Town Hall.

With no further business to come before the Board, Janvrin moved to adjourn the meeting at 7:59 pm. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Jeanne Nygren
Select Board Administrative Assistant

Heidi Carlson
Town Administrator