

**Town of Fremont NH
Request for Proposals
Excavation and Site Work - Leavitt Cemetery
Fremont NH Leavitt Road**

The Town of Fremont is seeking competitive proposals from qualified contractors interested in assisting in the clearing of Section C and D of the expansion project (earthen work) at the Leavitt Cemetery on Leavitt Road in Fremont NH. The goal of the work is to prepare the next area of the cemetery for future burials. The Leavitt Cemetery is located on Leavitt Road and this RFP covers section C and D on the attached map. The back section on the right is the area needed to be cleaned up and leveled for future burials.

Background:

The Town is looking to expand on the previously laid out burial grounds at the Leavitt Road Cemetery. It will involve the following items:

Item One:

- Cut, stump and remove identified trees from the outlined areas in yellow with a natural buffer to be left at the immediate fence line for privacy. At such time as work to be completed trees to be marked and agreed upon by Town and Vendor.

Item Two:

- Clear and Grub approximately 50x100 of areas C & D, loam and seed to same elevation as existing sections in new section C of Leavitt Cemetery
- Level off area to be used as grave sites in the future approximately 50X100 know on the map as sections C & D.
- Leave allowance as specified in Item 3 below.

Item Three:

- Construct a ten foot wide main roadway between sections C & D – green section of the map.
- Remove unsuitable and truck in suitable material to form a six-inch base of ¾ inch crushed gravel for roadway between sections C & D – green section on map.

Item Four:

- Cut, Stump and remove large tree and highlighted individual trees on the left side in the New Section of the Leavitt Cemetery – tree will be marked by a yellow rope.
- Cut and remove this tree and stump.

Any requests to see the area or get more information on the proposal should be directed to the Cemetery Cemetery Sexton: Shawn Perreault (cell number 603-770-8929) or Superintendent: Bruce White (cell number 603-770-5590).

Project Description:

Please outline a detailed proposal for each item of the job including costs for all labor. The Town may choose to do some items with in house staff. Please indicate if there is a discount if your company is awarded the entire project. Please also include three references for whom similar work has been performed. Successful bidder will be required to provide full insurance documentation at the time of execution of a contract, and a Certificate of Insurance evidencing that the landscaper has purchased insurance policies in amounts and with coverage acceptable to the Town shall be provided. Minimum coverage includes:

Workers Compensation Insurance in an amount prescribed by law
General Liability Policy of not less than \$350,000

Said certificates shall name the Town of Fremont as an additional insured.

Please submit proposals by mail to: Cemetery Trustees, PO Box 120, Fremont, NH. 03044-0120. Proposals can also be hand-delivered to the Selectmen's Office at 295 Main Street in Fremont.

Sealed proposals, clearly marked **LEAVITT CEMETERY SITE WORK** shall be received not later than Tuesday September 17, 2019 by 4:00 pm. Bids will be opened at the Cemetery Trustees meeting at 4:00 pm in the basement meeting room at the Fremont Town Hall. A decision may be made at this time if enough information is available.

The bidder must sign the following non-collusion clause for the bid to be valid:

“The undersigned certifies under penalties that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section the work “person” means any natural person, joint venture, partnership, corporation or other business or legal entity.”

(Name of person signing bid)

(Date)

Company

All contractors shall be aware of and follow as necessary, the Town's policies, available on the Town's website at www.Fremont.nh.gov on the Board of Selectmen's Page. Submission of a proposal considers that the contractor has reviewed and understands all applicable policies.

The Town reserves the right to accept or reject any/all bids deemed to be in the best interest of the Town of Fremont; and to accept the proposal that the Town deems to be in the best interest of the Town, regardless of lowest bid amount.

The Town of Fremont reserves the right to request additional data or information or a presentation in support of written proposals. However, the Town may award a contract based on offers received, without additional submissions. Accordingly, the proposal should be submitted on the most favorable terms from all aspects, which the Bidder can submit. The Town reserves all rights to negotiate with the consultant of its choice based not solely upon cost along, but on the qualifications and ability of the consultant to perform, consistent with the Town's intent, requirements, time schedule, and funds availability.

END OF PROPOSAL

make larger section copy
mark Leavitt Road

TAX LOT 6-11-1-47

N 41°11'09" W
87.88'

TAX LOT 6-11-1-48

Fence line

Approximate area to clear

205.78'

S 89°30'35" E FENCE Chain LINK

SECTION "D"

TAX LOT 6-11-1-49

Natural Buffer wanted for privacy

| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| 84 | 83 | 82 | 81 | 80 | 79 | 78 | 77 | 76 | 75 | 74 | 73 | 72 | 71 | 70 | 69 | 68 | 67 | 66 | 65 | 64 | 63 | 62 | 61 | 60 | 59 | 58 | 57 |
| 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 |

10' Road Between C+D

SECTION "C"

| | | | | | | | | | | | | | | | | | | | | | | | | |
|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 |
| 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 |

Existing 10' Road between B+C

SECTION "B"

| | | | | | | | | | | | | | | | | | | | | | | | | |
|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 |
| 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 |

Existing 10' Road Between A+B

SECTION "A"

| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 |
| 28 | 27 | 26 | 25 | 24 | 23 | 22 | 21 | 20 | 19 | 18 | 17 | 16 | 15 | 14 | 13 | 12 | 11 | 10 | 9 | 8 | 7 | 6 | 5 | 4 | 3 | 2 | 1 |

Old Cemetery

Leavitt Road

KNOWL

existing Cemetery Road

(X) Approximate location of Large tree