

## **Report of the Planning Board**

### **ROLE OF THE PLANNING BOARD**

The Planning Board has three primary roles:

1. Regulatory
  - a. Drafting new and amending existing Ordinances and Regulations.
  - b. Review applications for Excavation permit renewals, Subdivisions, Lot Line Adjustments and Site Plans submitted to the Town.
2. Non-Regulatory
  - a. Develop and maintain a Master Plan  
A Master Plan is a planning document that serves to guide the overall character, physical form, growth and development of a community. It provides guidance to local officials making decisions on budgets, ordinances, capital improvements, zoning and subdivision matters, and other growth related issues.
  - b. Develop and maintain a Capital Improvement Program (CIP)  
The capital improvement program (CIP), links local infrastructure investments with master plan goals, land use ordinances, and economic development. A capital improvement program bridges the gap between planning and spending, between the visions of the master plan and the fiscal realities of improving and expanding community facilities. It provides an outline of anticipated expenditures for capital projects projected over a period of at least 6 years.
3. Working with other Boards and Organizations  
Board of Selectmen, Zoning Board of Adjustment, Conservation Commission, Energy Commission, and the Rockingham Planning Commission as well as State agencies such as the New Hampshire Department of Environmental Services (NH DES), the Office of Strategic Initiatives (OSI), and the New Hampshire Municipal Association (NHMA).

### **PLANNING BOARD BUDGET**

In 2017, the Town allocated \$40,867.00 to Planning and Zoning. In addition to funding the operation of the Land Use department, budget funds provide for external services such as the part time support of our Rockingham Planning Commission Circuit Rider, Jenn Rowden, who provides essential professional support to the Planning Board. At year end \$33,912.82 was spent with \$6,954.18 remaining unspent. In addition \$9,306.73 was realized in revenue.

### **PLANNING BOARD ACTIVITIES**

During 2017 the Planning Board performed the following activities:

## Regulatory

A number of amendments associated with Site Plan Review and Subdivision Regulations and Zoning Ordinances have been completed. The Zoning Ordinance changes will be presented to voters in 2018.

Zoning Ordinance Amendments	4
Citizen's Petition (one not recommended by PB)	2

In addition, the Planning Board completed the following work in 2017:

Excavation Renewal Permit(s)	4
Excavation Site Visit(s)	4
Subdivision Review	3
Site Plan Review	4
Minor Site Plan Review	1

## PLANNING BOARD MEMBERS

Your current Planning Board Members are:

Brett Hunter	Chairman	John (Jack) Karcz	Vice-Chairman
John (Jack) Downing	Member	Andrew Kohlhofer	Member
Roger Barham	Selectmen	Tim Lavelle	Member

This year, Don Marshall stepped down as a Commissioner to the Rockingham Planning Commission. Selectman Roger Barham and Fremont resident Robert Babcock are the current Commissioners representatives to the Rockingham Planning Commission as of late 2017.

Our gratitude is expressed to the Members who continue to volunteer their time and efforts to serve on the Town of Fremont Planning Board.

Please visit the Planning Board page on the Fremont Town website for ongoing updates and information relative to the Zoning Ordinance, maps, regulations, decisions, minutes and agendas.

If you have any questions, concerns, or suggestions for the Planning Board, or if you would like to participate by filling one of the available positions, please contact Land Use Administrative Assistant Casey Wolfe in the Land Use Office at 895-3200 x 306 or [FremontPZ@comcast.net](mailto:FremontPZ@comcast.net).

Respectfully submitted,

Brett Hunter, Chairman