

## Report of the Safety Committee

The Fremont Safety Committee meets quarterly in accordance with NH Statute. We review and discuss employee health and safety matters. This includes reviewing any workplace injuries, reviewing building safety and annual inspections, and periodic review and drafting of necessary policies and procedures geared toward keeping our employees and the general public safe on Town premises. The Selectmen take any such recommendations to further action or policy adoption.

The members attending meetings in 2017 included Police Chief Jon Twiss, Library Director Eric Abney, Road Agent Leon Holmes Jr, Fire Rescue Representative Joe Goldstein and myself. We also had Rick Foye join us for one meeting early in the year.

Several NH Statutes govern the Safety Committee and some of the items we are responsible for. We are required to meet at least quarterly and keep regular minutes. We rotate the meetings at each of the Town's major buildings including Town Hall, Safety Complex, Highway Shed and Library. The Town's Safety Policy is posted on the Town's website and available in the Selectmen's Office. All Town Employees have a copy as well.



One highlight this year was the installation of AED's in public spaces at the Town Hall, Library, and Safety Complex. We held a training session for any interested Town employee and Board/Committee volunteers. We hope to do more community outreach in conjunction with the Fire Rescue Department. I would like to thank the Department's CPR instructor Captain Vinnie O'Connor for his help with this important work. Anyone who has questions about the units can speak to Heidi Carlson at the Selectmen's Office. They are easily accessible and made for layperson use. In the Town Hall and Library, they are just inside the front door. At the Safety Complex, it is in the meeting room at the rear of the building. A reminder that there is a 911 only phone at the main entry door of the Safety Complex as well, if you should ever have an emergency. This phone ONLY dials 911

as soon as you lift the receiver.

We routinely consider weather and its impacts on our workplace trying to stay one step ahead. We consider safety an aspect of our every work day. Thank you to all of our staff for their hard work in this important endeavor.

Respectfully submitted

Heidi Carlson  
Town Administrator  
Safety Committee Chair 2017