



APPLICATION FOR APPEAL FROM ADMINISTRATIVE DECISION

Zoning Board of Adjustment
Town of Fremont
P.O. Box 120
Fremont, New Hampshire 03044

Do not write in this space.

Case # _____

Date filed: _____

Hearing Date: _____

Total Fees Received: _____

Signed : _____

ZBA

Name of applicant: _____

Address: _____

Phone: _____

Owner: _____
(if same as applicant, write "SAME AS")

Location of property Map # _____ Lot # _____

(street address)

Signed: _____
(Actual property owner)

NOTE: This application is not acceptable unless all required statements in the appropriate section have been completed. **Additional information may be supplied on a separate sheet if the space provided is inadequate.**

APPLICATION FOR FROM ADMINISTRATIVE DECISION

APPEAL from ADMINISTRATIVE DECISION:

If you have been denied a building permit or are affected by some other decision regarding the administration of the Fremont Zoning Ordinance, you may appeal the decision to the Board of Adjustment. The appeal will be granted if you can show that the decision was indeed made in error.

A copy of the decision appealed from must be attached to your application.

Relating to the interpretation and enforcement of the provisions of the zoning ordinance:

Decision of the enforcement officer to be reviewed:

Number _____ Date _____

Article _____ Section _____ of the zoning ordinance in question:

Signed: _____

(Actual property owner)

**Town of Fremont
Zoning Board of Adjustment
PO Box 120
Fremont NH 03044-0120**

APPLICATION and PROCEDURE

PROCEDURE – To apply to the Zoning Board of Adjustment for relief, you must follow these steps:

- a. Obtain a letter of denial from the Board of Selectmen or Building Inspector.
- b. Compile a typed list of the names and addresses of all current abutters. This is to be obtained from the Fremont Selectmen's Office. An abutter is anyone whose property physically abuts the subject property or is directly across a street or river. Please include the subject property, applicant, and anyone whose seal or stamp appears on the plan.
- c. All requests for required reports or other correspondence (such as indicated in Article IX Section H) must be sent by the applicant via certified mail with return receipt requested. This is for proof and record of mailing. The hearing will not be scheduled before the 30 day time frame has lapsed from the date of mailing requests to pertinent officials.
- d. Applications can be left at the Town Hall at 295 Main Street in Fremont; or Mailed to the Town at the address above. Submit a check made payable to the Town of Fremont with your application for the fees due.

CHECKLIST FOR APPLICATION

This Application Includes:

_____ Letter of denial
_____ 6 sets of plans
_____ cover letter of intent
_____ current abutters list
_____ proper check amount
_____ letter of approval to allow representation

FEE SCHEDULE

APPEAL FROM ADMINISTRATIVE DECISION

\$200.00 = \$ _____

For the first request, and \$50.00 for each additional request if a separate Zoning Article

ADVERTISING

(current rate of expense)

\$115.00 = \$ _____

ABUTTER NOTIFICATION (per abutter)

\$ 12.49 = \$ _____

(See "b" above for definitions of an abutter.)

TOTAL FEES SUBMITTED = \$ _____