

**Present:** Chair Doug Andrew, Vice Chair Dennis Howland, Member Todd O'Malley, Alternate Member Joshua Yokela, and Land Use Administrative Assistant Leanne Miner

Mr. Andrew opened the meeting at 7:00 PM.

**Mr. Howland motioned to appoint Mr. Yokela to the vacant member position for tonight's meeting. Mr. O'Malley seconded the motion. The motion passed 3-0-0.**

#### **I. Minutes**

**Mr. Howland made a motion to accept the minutes of July 23, 2019. Mr. O'Malley seconded the motion. The motion passed 4-0-0.**

#### **II. Administration**

The Board considered Mr. Yokela to fill the vacant ZBA member position. Mr. Howland asked Mr. Yokela if he indeed wanted to fill this position to which his reply was in the affirmative.

**Mr. Howland made a motion to recommend the Board of Selectmen appoint Mr. Yokela to the vacant ZBA Member position. Mr. O'Malley seconded the motion. The motion passed 3-1 (Yokela abstaining) -0.**

**III. New Business** - No new business.

**IV. Incoming Correspondence** - No incoming correspondence.

#### **IV. Next Meeting**

The application deadline for the December ZBA meeting was November 14. Since the application deadline has passed and there are no applications the Board agreed on cancelling the December 17 meeting.

#### **V. Other Business**

Mr. Yokela informed the Board that there are a number of proposed changes to the Zoning Ordinance that he brought to the Planning Board to discuss. The Planning Board has taken up several items for 2020 Warrant Articles. The Planning Board plans to review final versions on December 4, 2019 before entertaining a motion to move to Public Hearing on December 18 after which there will be one more Public Hearing on January 8, 2020, if necessary, to vote on in time for the 2020 Deliberative Session and Town Meeting.

#### **VI. Adjournment**

**Mr. Howland made a motion to adjourn at 7:13 PM. Mr. O'Malley seconded the motion. The motion passed 4-0-0.**

Respectfully Submitted,



Leanne Miner, Land Use Administrative Assistant

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